

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, OCTOBER 6, 2022**

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met virtually Thursday, October 6, 2022 in regular session at 6:00 PM. Roll call was taken and the following were present: Mayor Charles Griego, Councilman Cruz Munoz, Councilman Christopher Ortiz, and Councilman Gino Romero. Meeting was conducted in person and recorded through Webex.com.

Mayor:	Charles Griego
Mayor Pro Tem:	Cruz Munoz
Council:	Gino Romero Christopher Ortiz James Runyon, excused

Also present were Gregory D. Martin, Debra Sanchez, Luis Brown, Erin Callahan, and Craig Donahoe. In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

- 1. DESTRUCTION OF OUTDATED INSPECTION OF PUBLIC RECORDS REQUESTS (IPRA).**
- 2. 2023 COUNCIL MEETING DATES AND HOLIDAY SCHEDULE.**
- 3. REQUEST FOR PROPOSAL (RFP) – COMPENSATION AND CLASSIFICATION STUDY.**
- 4. RESOLUTION 22-22 -SUPPORTING GO BOND B FOR NEW MEXICO LIBRARIES.**
- 5. EXECUTIVE SESSION:**
 - a) Hire FT Solid Waste Laborer – Solid Waste Division / Public Works Department.**
 - b) Hire FT Museum Technician – Museum Division / Library Department.**
 - c) Hire FT – Firefighter(s)/EMT’s – Fire Department.**
 - d) Hire FT Park Ranger II – Open Space Division / Parks and Recreation Department.**
- 6. APPROVAL OF MINUTES:**
 - a) Minutes from September 22, 2022 Council Meeting.**
- 7. ADJOURNMENT.**

● **CALL MEETING TO ORDER.**

At 6:00 PM, Mayor Griego brought the meeting to order and welcomed the audience. Mayor Griego announced that Councilman Runyon was excused.

● **PLEDGE OF ALLEGIANCE.**

Mayor Griego asked Andrea Chavez to lead the Council and WebEx participants in the Pledge of Allegiance.

● **APPROVAL OF AGENDA.**

Mayor Griego asked if there were any comments/changes to the agenda – there were none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve the council agenda.

MOVED: Councilman Ortiz

SECONDED: Councilman Munoz

CARRIED: Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

● **PUBLIC INPUT FORUM.**

None.

1. DESTRUCTION OF OUTDATED INSPECTION OF PUBLIC RECORDS REQUESTS (IPRA).

Mr. Gregory D. Martin presented item one. Per the New Mexico Municipal Retention schedule, 18.01.039, destroy IPRA records one year after close of file. These are IPRA requests are dated October 8, 2020 thru September 9, 2021 – from the Administration Department. Mayor Griego asked Council if they had any questions – there were none. Mayor Griego asked for a motion from council.

APPROVAL: Motion to approve

MOVED: Councilman Munoz

SECONDED: Councilman Ortiz

CARRIED: Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

2. 2023 COUNCIL MEETING DATES AND HOLIDAY SCHEDULE.

Gregory D. Martin presented item two. Greg presented the proposed 2023 Council Meeting Dates and Holiday Schedule. The Village currently offers 12 paid holidays – we follow the local State and Federal holiday schedule. There is one date that stands out – Juneteenth Day. It is currently being recognized at Federal and State level. It's not currently on the holiday list, but if you would like to add it now is the time to decide. Mayor Griego asked Council if they had any comments regarding the additional holiday. Mayor Griego mentioned that the Personnel Ordinance would need to be amended to include that additional holiday. Greg mentioned that it is currently being work on by HR. Mayor Griego asked for a motion from council.

APPROVAL: Motion to amend holiday schedule to include Juneteenth Holiday
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of 3 (Councilman Romero - yes; Councilman Ortiz - yes; Councilman Munoz - yes) FOR AND 0 AGAINST.

3. REQUEST FOR PROPOSAL (RFP) – COMPENSATION AND CLASSIFICATION STUDY.

Charlene Ashburn and Gregory D. Martin presented item three. The Village advertised for a Compensation and Classification Study in August 2022. We only received one proposal out of the 17 invites/agencies. The proposal and ranked by a committee of five. The recommendation of the committee is to award the proposal to the ranked firm for contract negotiations. Mayor Griego asked Council if they had any questions. Councilman Munoz asked this company was local. Charlene replied, no they are not – they're from Minnesota. Charlene also said that she would be working with them as the Project Manager. Mayor Griego asked Council for a recommendation.

APPROVAL: Motion to approve subject to negotiations – Flaherty/Hood P.A.
MOVED: Councilman Romero
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of 3 (Councilman Romero - yes; Councilman Ortiz - yes; Councilman Munoz - yes) FOR AND 0 AGAINST. Minutes on last page

4. RESOLUTION 22-22 – SUPPORTING GO BOND BFOR NEW MEXICO LIBRARIES.

Cynthia Shetter presented item four. The upcoming November 8th election, the GO Bond “2” will provide \$19 million for public schools, academic and tribal libraries throughout the state. If approve, it will bring about \$472,000.00 to Valencia County. Mayor Griego asked Council if they had any comments – there were none. Mayor Griego asked for a recommendation from Council.

APPROVAL: Motion to approve resolution 22-22
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of 3 (Councilman Romero - yes; Councilman Ortiz - yes; Councilman Munoz - yes) FOR AND 0 AGAINST.

5. EXECUTIVE SESSION.

Mayor Griego announced that the Council would be going into executive session pursuant to NMSA 1978 Section 10-15-1(H), the following matters may be discussed in closed session: hire FT Solid Waste Laborer; hire FT Museum Technician; hire FT Firefighter/EMT's; and hire FT Park Ranger II.

APPROVAL: Motion to approve
MOVED: Councilman Romero
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of 3 (Councilman Romero - yes; Councilman Ortiz - yes; Councilman Munoz - yes;) FOR AND 0 AGAINST. 6:12PM

At 7:2PM, Mayor Griego asked for a motion from Council indicating that they discussed: hire FT Solid Waste Laborer; hire FT Museum Technician; hire FT Firefighter/EMT's; and hire FT Park Ranger II.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of 3 (Councilman Romero - yes; Councilman Ortiz - yes; Councilman Munoz - yes) FOR AND 0 AGAINST.

Regarding the PT Solid Waste Laborer, Mayor Griego put up the name: Denesa Ortiz

APPROVAL: Motion to approve
MOVED: Councilman Munoz
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **3(Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes;) FOR AND 0 AGAINST.**

Regarding the FT Museum Technician, Mayor Griego put up the following name Francis Owen Baca.

APPROVAL: Motion to approve
MOVED: Councilman Munoz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **3(Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes;) FOR AND 0 AGAINST.**

Regarding the FT Firefighter/EMT, Mayor Griego put up the following name: Nicolas Moya.

APPROVAL: Motion to approve
MOVED: Councilman Munoz
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **3(Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes;) FOR AND 0 AGAINST.**

Regarding the FT Firefighter/EMT, Mayor Griego put up the following name: Gabriel Gutierrez.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **3(Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes;) FOR AND 0 AGAINST.**

Regarding the FT park Ranger II, Mayor Griego put up the following name: Vincente Armijo.

APPROVAL: Motion to approve
MOVED: Councilman Munoz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **3(Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes;) FOR AND 0 AGAINST.**

6. MINUTES.

Mayor Griego asked if there were corrections to the council minutes of September 22, 2022 Council Meeting – there were none.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of 3 **(Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

7. ADJOURNMENT.

Council meeting adjourned at 7:23PM.

Gregory D. Martin, Village Administrator

Mayor Griego