

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, AUGUST 26, 2021**

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met virtually Thursday, August 26, 2021 in regular session at 6:00 PM. Roll call was taken and the following were present: Mayor Charles Griego, Councilman Phillip Jaramillo, Councilman Cruz Munoz, and Councilman Gino Romero. Meeting was conducted in person and recorded through Webex.com.

Mayor:	Charles Griego
Mayor Pro Tem:	Christopher Ortiz
Council:	Gino Romero Phillip Jaramillo Cruz Munoz

Also present were Gregory D. Martin, Debra Sanchez, Pauline Hernandez, Craig Donohoe, and Martin Callahan. In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

- 1. STREET ACCEPTANCE – ATHENE DRIVE NW.**
- 2. WATER CONNECTION AGREEMENT BETWEEN THE VILLAGE OF LOS LUNAS AND GREATER KUDU, LLC.**
- 3. RESOLUTION 21-22 – ADOPTING THE 2023-2027 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP).**
- 4. APPOINT VOTING DELEGATE & ALTERNATE – 2021 NMML CONFERENCE.**
- 5. PROPOSED REVISION TO MUNICIPAL CODE – SECTION 2.28.120(L) TUITION REIMBURSEMENT.**
- 6. ADDITION OF FIREFIGHTER/ENGINEER/EMT BASIC AND FIREFIGHTER/ENGINEER/EMT INTERMEDIATE POSITIONS AND PROMOTIONS POLICY STATEMENT TO VILLAGE GRADE ORDER LISTS.**
- 7. RESOLUTION 21-21 – FY 2022 INTERIM BUDGET ADJUSTMENTS.**
- 8. EXECUTIVE SESSION: a) Hire 2-FT Firefighter/EMT's – Fire Department.**
- 9. APPROVAL OF MINUTES: a) Minutes from August 12, 2021 Council Meeting.**
- 10. ADJOURNMENT.**

● **CALL MEETING TO ORDER.**

At 6:00 PM, Mayor Griego brought the meeting to order and welcomed the audience.

● **PLEDGE OF ALLEGIANCE.**

Mayor Griego asked Amanda Tenorio to lead the Council and WebEx participants in the Pledge of Allegiance.

● **APPROVAL OF AGENDA.**

Mayor Griego asked if there were any changes to the agenda – there were none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve council agenda.

MOVED: Councilman Ortiz

SECONDED: Councilman Romero

CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

● **PUBLIC INPUT FORUM.**

Mayor Griego asked if there was anyone who wanted to speak to the Council regarding an item that was not on the agenda. There was no response – no one spoke.

1. STREET ACCEPTANCE – ATHENE DRIVE NW.

Mayor Griego asked for a motion to remove item one from tabled status.

APPROVAL: Motion to approve

MOVED: Councilman Romero

SECONDED: Councilman Jaramillo

CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

Ms. Erin Callahan requested that item one be tabled until the council meeting of September 9, 2021.

APPROVAL: Motion to table item one
MOVED: Councilman Jaramillo
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

2. WATER CONNECTION AGREEMENT BETWEEN THE VILLAGE OF LOS LUNAS AND GREATER KUDU, LLC.

Mr. Michael Jaramillo presented item two. Grater Kudu has requested that the Village design and construct a water service connection that will connect to the proposed Water Storage Tank No. 7 line north of NM6 to Greater Kudu property. Greater Kudu will reimburse the Village for one hundred percent of the cost of the design and construction of the new water lines and service connection. Will increase water pressure to Greater Kudu for Fire suppression and, if necessary, peak demand for water supply at the facility. This agreement would not amend any of the terms of the current water service agreement. After the construction is completed, the Village of Los Lunas will own and maintain the new water lines and equipment. Mayor Griego asked Council if they had any comments – there was none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve.
MOVED: Councilman Jaramillo
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

3. RESOLUTION 21-22 – ADOPTING THE 2023-2027 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP).

Ms. Amanda Tenorio presented item three. This resolution will supersede Resolution 2020-2025. The top five projects are – 1) I-25 Interchange and Bridge Construction; 2) Central Rail Park Utility Extensions; 3) Carson Park Phase II Infrastructure Improvements; 4) VRECC Radio Upgrades; and 5) Castillo Street road improvements. Mayor Griego asked Council for any comments – there was none. Mayor Griego asked for a motion from Council. Mayor Griego asked the audience if they had any comments – there were none.

APPROVAL: Motion to approve resolution 21-22.
MOVED: Councilman Romero
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

4. APPOINT VOTING DELEGATE & ALTERNATE – 2021 NMML CONFERENCE.

Mr. Gregory Martin presented item four. The NMML Annual Conference will be held August 31st thru September 3rd at the Albuquerque Convention Center. Each member municipality in good standing and attending the conference shall be entitled to one delegate vote in electing officers, deciding municipal policy, and voting upon all other questions at the Annual Business Meeting. Gregory Martin was appointed the voting delegate and Cynthia Shetter will be the alternate. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve.
MOVED: Councilman Jaramillo
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

5. PROPOSED REVISION TO MUNICIPAL CODE – SECTION 2.28.120(L) TUITION REIMBURSEMENT.

Mayor Griego asked for a motion to recess from regular session and reconvene in a public hearing.

APPROVAL: Motion to approve.
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

Mayor Griego asked for a recommendation from Council regarding the ordinance.

APPROVAL: Motion to approve Municipal Code Section 2.28.120(L).
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

6. ADDITION OF FIREFIGHTER/ENGINEER/EMT BASIC AND FIREFIGHTER/ENGINEER/EMT INTERMEDIATE POSITIONS AND PROMOTIONS POLICY STATEMENT TO VILLAGE GRADE ORDER LISTS.

Ms. Charlene Ashburn presented item six. During the FY 2022 Budget process, a Firefighter/Engineer position was added to the Fire Department Grade Order List (GOL) at Grade G. In order to give Firefighters incentive to get their EMT Intermediate certification, staff is recommending that we add a Firefighter/Engineer/EMT Basic in Grade F and change the Firefighter/Engineer in Grade G to Firefighter/Engineer/EMT Intermediate. Furthermore, to formalize and be consistent with our current practice for internal promotions, staff is recommending adding the following note to each of the GOLs: ***Any promotions will result in being placed in the step of the new Grade that provides at least a 5% increase.*** Mayor Griego asked Council if they had any questions. Councilman Jaramillo asked if this was for just the Firefighters or for everyone. Charlene replied to the entire grade order list. Has been discussed with the Union. They will bring back to the table – no objections.

APPROVAL: Motion to approve
MOVED: Councilman Jaramillo
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

7. RESOLUTION 21-21 – FY 2021 INTERIM BUDGET ADJUSTMENT.

Ms. Rebekah Klein presented item seven. Council approved, at the August 12, 2021 Council meeting, the contract revisions for Village Administrator, Police Chief, and Fire Chief. The increase was made to expenditures in the FY 2022 budget. Mayor Griego asked Council if there was any questions – there was none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve resolution 21-21.
MOVED: Councilman Jaramillo
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

8. EXECUTIVE SESSION.

Mayor Griego announced that the Council would be going into executive session pursuant to NMSA 1978 Section 10-15-1(H), the following matters may be discussed in closed session: hiring of three (3) FT Firefighter/EMT's. (Mayor Griego commented that they would be hiring three Firefighters due to a resignation received today).

APPROVAL: Motion to approve
MOVED: Councilman Romero
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.** 6:30PM

At 6:57PM, Mayor Griego asked for a motion from Council indicating that they discussed the hiring of three (3) FT Firefighter/EMT's.

APPROVAL: Motion to approve
MOVED: Councilman Romero
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

Regarding the hiring of a FT Firefighter/EMT, Mayor Griego announced that the position would go to Andrew Sanchez.

APPROVAL: Motion to approve
MOVED: Councilman Munoz
SECONDED: Councilman Jaramillo
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

Regarding the hiring of a FT Firefighter/EMT, Mayor Griego announced that the position would go to Juan Sisneros.

APPROVAL: Motion to approve
MOVED: Councilman Romero
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

Regarding the hiring of a FT Firefighter/EMT, Mayor Griego announced that the position would go to Kevin Garcia.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Jaramillo
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

9. MINUTES.

Mayor Griego asked if there were corrections to the council minutes of August 12, 2021 Council Meeting – there were none.

MOTION: Motion to approve.
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

10. ADJOURNMENT.

Council meeting adjourned at 7:00PM.

Gregory D. Martin, Village Administrator

Charles Griego, Mayor

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5. PROPOSED REVISION TO MUNICIPAL CODE - SECTION 2.28.120(L) TUITION REIMBURSEMENT.

Ms. Charlene Ashburn presented item five. The Village currently offers a tuition reimbursement benefit to eligible employees for eligible tuition expenses. The current ordinance requires employees to repay a percentage of any tuition reimbursement they have received if they voluntarily leave their employment or are dismissed within one (1) year of the last date of reimbursement, according to a sliding scale. If approved, this Ordinance revision will establish a two (2) year period for repayment of any tuition reimbursed instead of a one (1) year period, with appropriate percentages for repayment. Mayor Griego asked Council if they had any questions – there was none. Mayor Griego asked if the audience had any comments – there were none. Mayor Griego asked for a motion to close the public hearing and reconvene as a Council.

APPROVAL: Motion to approve.
MOVED: Councilman Romero
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**