

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, AUGUST 25, 2022**

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met virtually Thursday, August 25, 2022 in regular session at 6:00 PM. Roll call was taken and the following were present: Mayor Charles Griego, Councilman Cruz Munoz, Councilman Christopher Ortiz, Councilman Gino Romero, and Councilman James Runyon. Meeting was conducted in person and recorded through Webex.com.

Mayor:	Charles Griego
Mayor Pro Tem:	Cruz Munoz
Council:	Gino Romero Christopher Ortiz James Runyon

Also present were Erin Callahan and Craig Donohue. In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

1. **FINAL PLAT APPROVAL FOR CERRO VISTA AT SIERRA VISTA.**
2. **MINOR SUBDIVISION APPROVAL FOR TRACT: 13A1 S: 16 T: 7N R: 2E 3.49 ACRES MAP 68 ON BLUE MOON AVE. NE.**
3. **NM 6 SUN RANCH TO JUBILEE MULTIUSE TRAIL A302230.**
4. **RIO METRO TRANSIT DISTRICT – FOURTEENTH AMENDMENT OF AGREEMENT (MOA) REQUEST FOR FLEET MAINTENANCE SERVICES 2022/2023.**
5. **MEMORANDUM OF AGREEMENT (MOA) – LOS LUNAS SCHOOL DISTRICT REFUSE REMOVAL.**
6. **RFP FOR ENGINEERING SERVICES.**
7. **DESTRUCTION OF OBSOLETE RECORDS.**
8. **ORDINANCE 464 0 VILLAGE OF LOS LUNAS AUTOMATED SPEED ENFORCEMENT ORDINANCE.**
9. **VERRA MOBILITY – AUTOMATED SPEED ENFORCEMENT SERVICES CONTRACT.**
10. **EXECUTIVE SESSION:**
 - a) **Hire FT Solid Waste Laborer – Solid Waste Division / Public Works Department.**
 - b) **Hire 2-FT Public Work Technicians – Water/Sewer Division / Public Works Department.**
11. **APPROVAL OF MINUTES:**
 - a) **Minutes from August 11, 2022 Council Meeting.**
12. **ADJOURNMENT.**

● **CALL MEETING TO ORDER.**

At 6:00 PM, Mayor Griego brought the meeting to order and welcomed the audience.

● **PLEDGE OF ALLEGIANCE.**

Mayor Griego asked Scott White to lead the Council and WebEx participants in the Pledge of Allegiance.

● **APPROVAL OF AGENDA.**

Mayor Griego asked if there were any comments/changes to the agenda – there were none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve the council agenda.

MOVED: Councilman Ortiz

SECONDED: Councilman Runyon

CARRIED: Motion passed on a vote of 4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman James Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.

● **PUBLIC INPUT FORUM.**

Mayor Griego asked the audience if there was anyone who wanted to talk to Council about an item that is not on the council agenda. Mr. Charles Lakins, attorney who represents Mr. and Mrs. Alvin Apodaca, approached the podium – he wanted to talk to the Mayor about an issue that he is currently having with the Middle Rio Grande Conservancy, a project that included the Village of Los Lunas. Mr. Lakins wrote a letter to MRGCD and to Mayor Griego – he has not heard a response. Mayor Griego directed Mr. Lakins to talk with the Village Attorney, Mr. Larry Guggino.

1. **FINAL PLAT APPROVAL FOR CERRO VISTA AT SIERRA VISTA.**

Mayor Griego asked for a motion to remove from tabled status.

APPROVAL: Motion to remove from tabled status.
MOVED: Councilman Romero
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of 4 **(Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

Ms. Erin Callahan asked that the item be tabled until the September 22, 2022 council meeting. Griego asked for a motion from Council.

APPROVAL: Motion to table until September 22, 2022
MOVED: Councilman Runyon
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of 4 **(Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

2. MINOR SUBDIVISION APPROVL FOR TRACT: 13A1 S: 16 T: 7N R: 2E 3.49 ACRES MAP 68 ON BLUE MOON AVE. NE.

Mayor Griego asked for a motion to remove from tabled status.

APPROVAL: Motion to remove from tabled status.
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of 4 **(Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

Mayor Griego asked for a motion recess as council and reconvene in a public hearing.

APPROVAL: Motion to approve.
MOVED: Councilman Runyon
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of 4 **(Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.** 6:10PM – minutes on last page.

Mayor Griego asked for a motion from council.

APPROVAL: Motion to approve dedication
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of 4 **(Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

3. NM 6 SUN RANCH TO JUBILEE MULTIUSE TRAIL A302230.

Mr. Michael Jaramillo presented item three. This project was approved by DOT and Federal Highway Commission about four years ago. Public Works Department received four bids for the project. Funds have been allocated for a 10' wide multiuse asphalt trail with signage, drainage, striping and pedestrian lighting. TAPS funding is \$674,976 while the Village match is \$115,024 for a project-funding total of \$790,000. Low bid is from Desert Fox, Inc. for \$710,658.43. If awarded, would start in about 30-40 days. Mayor Griego asked Council if they had any comments – Councilman Runyon commented, the Village comes up with \$115,024. Michael responded, yes. Time line: 120 days. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve low bidder – Desert Fox, Inc. for \$710,658.43.
MOVED: Councilman Runyon
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of 4 **(Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

4. RIO METRO TRANSIT DISTRICT – FOURTEENTH AMENDMENT OF AGREEMENT (MOA) REQUEST FOR FLEET MAINTENANCE SERVICES 2022/2023.

Mr. Michael Jaramillo presented item four. This is the fourteenth amendment of the original agreement. Village attorney has reviewed the agreement. This has been a good partnership. Mayor Griego asked council if there were any questions – there was none. Mayor Griego asked for a motion from council.

APPROVAL: Motion to approve Rio Metro MOA
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of 4 **(Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

5. MEMORANDUM OF AGREEMENT (MOA) – LOS LUNAS SCHOOL DISTRICT REFUSE REMOVAL.

Mr. Michael Jaramillo presented item five. The Los Lunas School District would like to continue with the 2022/2023 MIA for refuse removal at the Los Lunas School sites. Due to no changes there will be no increase to the new MOA. Mayor Griego asked Council if they had any comments – there were none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve MOA
MOVED: Councilman Romero
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of 4 **(Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

6. RFP FOR ENGINEERING SERVICES.

Mr. Gregory D. Martin presented item six. Engineering services ended June 30, 2022. Per State purchasing regulations, we are required to advertise for these services every four years. The Village advertised for RFPs in July 2022 – we received one proposal. Ranked by a five-member review committee. Committee recommends awarding the proposal to the only responding firm and initiating contract negotiations. Mayor Griego asked Council if there were any questions – there were none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve Molzen-Corbin & Associates
MOVED: Councilman Runyon
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of 4 **(Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

7. DESTRUCTION OF OBSOLETE RECORDS.

Ms. Cynthia Lavato presented item seven. Requesting permission to destroy obsolete records/permits for Special Events (2016-2019), Animal Registration (2015-2019), and Code Enforcement records (2015-2016). Mayor Griego asked Council if they had any questions – there were none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve destruction of obsolete records
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of 4 **(Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

8. ORDINANCE 464 – VILLAGE OF LOS LUNAS AUTOMATED SPEED ENFORCEMENT ORDINANCE.

Mayor Griego asked for a motion to adjourn and reconvene in a public hearing.

APPROVAL: Motion to approve
MOVED: Councilman Runyon
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of 4 **(Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.** Adjourn: 6:35PM – minutes on last page.

Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve ordinance 464
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of 4 **(Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

9. VERRA MOBILITY – AUTOMATED SPEED ENFORCEMENT SERVICES CONTRACT.

Police Chief Frank Lucero presented item nine. Verra Mobility is a company that specializes in automated speed enforcement services. This automated speed enforcement service is violator funded and is not designed to be a revenue generating program. Texas based company that

specialize in automated speed enforcement. The Village can sustain two vehicles – this is a five-year contract. Funds generated will be used to support program. Units will be the responsibility of the Village – maintenance and providing insurance. The Village Attorney has been consulted and he approves. Councilman Runyon asked where the money was coming from to start the program. Chief Lucero replied that this was a self-sustaining program. Mayor Griego asked Council if they had any comments – Councilman Runyon asked if these were actual vehicles. Chief Lucero replied, yes. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of 4 **(Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

10 .EXECUTIVE SESSION.

Mayor Griego announced that the Council would be going into executive session pursuant to NMSA 1978 Section 10-15-1(H), the following matters may be discussed in closed session: hire FT Solid Waste Laborer and hire 2-FT Public Work Technicians.

APPROVAL: Motion to approve
MOVED: Councilman Romero
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4(Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes;) FOR AND 0 AGAINST.** 7:00PM

At 7:42PM, Mayor Griego asked for a motion from Council indicating that they discussed: hire FT Solid Waste Laborer and hire 2-FT Public Work Technicians

Regarding the FT Solid Waste Laborer, Mayor Griego put up the name of Isabel Padilla-Baca.

APPROVAL: Motion to approve
MOVED: Councilman Munoz
SECONDED: Councilman Runyon
CARRIED: Motion passed on a vote of **4(Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes;) FOR AND 0 AGAINST.**

Regarding the 2-FT Public Works Technicians, Mayor Griego put up the following names:

Miguel Elzondo

APPROVAL: Motion to approve LMA
MOVED: Councilman Runyon
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4(Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes;) FOR AND 0 AGAINST.**

Vincent Benavides

APPROVAL: Motion to approve
MOVED: Councilman Munoz
SECONDED: Councilman Runyon
CARRIED: Motion passed on a vote of **4(Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes;) FOR AND 0 AGAINST.**

11. MINUTES.

Mayor Griego asked if there were corrections to the council minutes of August 11, 2022 Council Meeting – there were none.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of 4 **(Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST**

12. ADJOURNMENT.

Council meeting adjourned at 7:45PM.

Gregory D. Martin, Village Administrator

Mayor Griego

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, AUGUST 11, 2022**

2. MINOR SUBDIVISION APPROVAL FOR TRACT: 13A1 S: 16 T: 7N R: 2E 3.49 ACRES MAP 68 ON BLUE MOON AVE. NE.

Ms. Erin Callahan presented item two. This is a minor subdivision on Blue Moon Ave. – applicant is requesting to subdivide one parcel into three one-acre parcels and to dedicate a 10’ sewer easement. The sewer line will be installed by the Village of Los Lunas in partnership with the property owner. The proposed use is for single family residential dwellings. Applicant name is Jeremy Utash who representing Emilio and Violet Otero. This is in the AR residential zone which requires a minimum size lot of one acre. This is in District 2 – Councilman Gino Romero. Notice of public hearing was published in the Valencia County News Bulletin on 6/16/22 and adjacent property owners were sent notice by certified mail. The Development Review Committee has received no phone calls or letter in favor and no calls or letters in opposition of the request. The applicant is in communication with the Public Works Department in regards to the sewer easement. Based on the Village of Los Lunas Municipal Code and Comprehensive Plan, the Community Development Department recommends approval of the minor subdivision. Mr. Jeremy Utash commented that this is a project that Emilio had started prior to his death. Mayor Griego asked council if they had any questions – there were none. Mayor Griego asked the audience if they had any comments for or against – there were no comments. Mayor Griego asked for a motion to resume as a council.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Runyon
CARRIED: Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz - yes; Councilman Runyon - yes; Councilman Munoz - yes) FOR AND 0 AGAINST. Adjourned – 6:19PM

8. ORDINANCE 464 – VILLAGE OF LOS LUNAS AUTOMATED SPEED ENFORCEMENT ORDINANCE.

Police Chief Frank Lucero presented item eight. The speed enforcement ordinance would allow the Police Department the ability to utilize portable automated devices to enforce their existing speeding ordinance. The systems can be integrated in to vehicles that can be easily deployed in to the problem areas. This ordinance would allow the Los Lunas Police to utilize automated video/camera systems to detect speed violators. LLPD Officers would verify these violations and upon verification, the vehicle owner will be issued a violation. The violation consists of a civil infraction, punishable by a fine of \$100 or completion of our hours of community service. The violator has the right to request a hearing before the Municipal Court Judge. The Village Attorney has reviewed the ordinance and has approved. The ordinance was published in the Valencia County News Bulletin and have not received any opposition regarding the ordinance. Mayor Griego asked if there were any questions from Council. Councilman Munoz asked if it was going to be used in residential or high traffic. Chief Lucero replied that it could only be used only on Village owned roadways (residential) and could not be used on state roads (Hwy 314, NM 6/Main St.). Councilman Munoz asked what would be the speed (how much over the posted speed limit) when a ticket would be given. Chief Lucero replied, it would be 10 miles over the posted speed limit. Councilman Runyon commented that he loans out his vehicle, if his vehicle is tagged for speeding, now it’s his responsibility to prove that he was not behind the wheel driving – a bit frustrating. Mayor Griego asked if there was any one in the audience who wanted to comment. Danny commented – where does the recipient dispute. Chief Lucero replied, in Municipal Court. This does not impact your driver’s license. Mayor Griego asked for a motion to close public hearing and go back in to a council meeting.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz - yes; Councilman Runyon - yes; Councilman Munoz - yes) FOR AND 0 AGAINST. Adjourned – 6:50PM.