

**MINUTES  
VILLAGE OF LOS LUNAS  
THURSDAY, JULY 28, 2022**

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met virtually Thursday, July 28, 2022 in regular session at 6:00 PM. Roll call was taken and the following were present: Councilman Cruz Munoz, Councilman Christopher Ortiz, Councilman Gino Romero, and Councilman James Runyon. Mayor Griego was excused from meeting. Meeting was conducted in person and recorded through Webex.com.

<b>Mayor:</b>	Charles Griego, excused
<b>Mayor Pro Tem:</b>	Cruz Munoz
<b>Council:</b>	Gino Romero Christopher Ortiz James Runyon

**Also present were** Erin Callahan and Craig Donohue. In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

1. **AMENDED WATER AGREEMENT WITH NIAGARA BOTTLING ALLOWING NIAGARA BOTTLING TO EXPAND ITS PRODUCTION CAPABILITIES.**
2. **MINOR SUBDIVISION APPROVAL FOR TRACT: 13A S; 16 T; 7N R; 2E.3.49 ACRES MAP 68.**
3. **FINAL PLAT APPROVAL FOR SUBD; SIERRA VISTA TRACT; E1 S; 24 T; 7N R; 1E 10.26 ACRES PLAT M-529 FOR THE PROPOSED CERRO VISTA AT SIERRA VISTA.**
4. **FINAL PLAT APPROVAL FOR SUBD; LGACY AT SIERRA VISTA TRACT; F1A S; 23 & 24 T; 7N R; 1E 22.09 ACRES PLAT M-529.**
5. **2024/2028 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP).**
6. **RESOLUTION 22-12 – A RESOLUTION DESNATING THE 2040 COMPREHENSIVE PLAN AS THE COMPREHENSIVE PLAN.**
7. **RESOLUTION 22-14 – FY2022 FOURTH QUARTER FINANCIAL REPORT FOR PERIOD ENDING JUNE 30, 2022.**
8. **RESOLUTION 22-16 – A RESOLUTION ADOPTING THE FY 2023 REVENUE AND EXPENDITURE (FINAL) BUDGET FOR THE VILLAGE OF LOS LUNAS.**
9. **RESOLUTION 22-18 – FY 2022 FINAL BUDGET ADJUSTMENTS.**
10. **EXECUTIVE SESSION:**
  - a) **Hire FT WWTP Equipment Operator – WWTP / Public Works Department.**
  - b) **Hire FT DWI Compliance Officer – DWI Division / Parks and Recreation Department.**
  - c) **Hire 4 FT Public works Technicians – Water/Sewer Division / Public Works Department.**
11. **APPROVAL OF MINUTES:**
  - a) **Minutes from July 14, 2022 Council Meeting.**
12. **ADJOURNMENT.**

● **CALL MEETING TO ORDER.**

At 6:00 PM, Mayor Pro Tem Munoz brought the meeting to order and welcomed the audience.

● **PLEDGE OF ALLEGIANCE.**

Mayor Pro Tem Munoz asked Craig Donahue to lead the Council and WebEx participants in the Pledge of Allegiance.

● **APPROVAL OF AGENDA.**

Mayor Pro Tem Munoz announced that Items 4 & 5 would be moved to Item 2 & 3. Mayor Pro Tem Munoz asked if there were any other comments on the agenda – there were none. Mayor Pro Tem Munoz asked for a motion from Council.

**APPROVAL:** Motion to approve the amended council agenda.

**MOVED:** Councilman Romero

**SECONDED:** Councilman Runyon

**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman James Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

● **PUBLIC INPUT FORUM.**

Mayor Griego asked if there was anyone who wanted to speak to the Council who did not have an item on the agenda. Dennis Nicholas approached the podium – he wanted to know what was being done about his previous request for speed humps in his neighborhood. He handed Debra a petition with signatures. Petition was given to Michael Jaramillo who will be following up with Mr. Nicholas. Mr. Peter Dodds approached the podium – he wanted to talk about the possibility of installing a sound barrier wall (residential back walls facing NM 6 – traffic noise is much too loud). Christine also spoke about the same noise (both are residents of Jubilee). Met with Senator Sanchez and he will work to seek funding for wall. Cost is approximately \$1.5 million per Michael Jaramillo.

**1. AMENDED WATER AGREEMENT WITH NIAGARA BOTTLING ALLOWING NIAGARA TO EXPAND ITS PRODUCTION CAPABILITIES.**

Remove from tabled status / tabled at July 14, 2022 Council Meeting.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Runyon  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of 4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes; ) FOR AND 0 AGAINST.

Mr. Michael Jaramillo announced that reports were still not ready and Village Attorney was out ill. He asked to table item indefinitely. Mayor Pro Tem Munoz asked for a motion from Council.

**APPROVAL:** Motion to table indefinitely/further notice.  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.

**2. MINOR SUBDIVISION APPROVAL FOR TRACT: 13A S; 16 T: 7N R; 2E.3.49 ACRES MAP 68.**

Ms. Erin Callahan asked this item be tabled until the Council Meeting of August 11, 2022.

Mayor Pro Tem Munoz asked for a motion from council.

**APPROVAL:** Motion to table until council meeting of August 11, 2022.  
**MOVED:** Councilman Ortiz  
**SECONDED:** Councilman Runyon  
**CARRIED:** Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.

**3. FINAL PLAT APPROVAL FOR SUBD; SIERRA VISTA TRACT; E1 S; 24 T; 7N R; 1E 10.26 ACRES PLAT M-529 FOR THE PROPOSED CERRO VISTA AT SIERRA VISTA.**

Ms. Erin Callahan asked this item be tabled until the Council Meeting of August 11, 2022.

Mayor Pro Tem Munoz asked for a motion from council.

**APPROVAL:** Motion to table until council meeting of August 11, 2022.  
**MOVED:** Councilman Runyon  
**SECONDED:** Councilman Romero  
**CARRIED:** Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.

**4. FINAL PLAT APPROVAL FOR SUBD; LGACY AT SIERRA VISTA TRACT; F1A S; 23 & 24 T; 7N R; 1E 22.09 ACRES PLAT M-529.**

Mayor Pro Tem Munoz asked for a motion from council to go into a public hearing.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Runyon  
**CARRIED:** Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST. Adjourned – 6:18PM. Minutes on last page.

Mayor Pro Tem Munoz asked for a motion from council regarding the final plat.

**APPROVAL:** Motion to approve final plat  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Runyon  
**CARRIED:** Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.

**5. 2024/2028 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP).**

Mr. Michael Jaramillo and Ms. Brittany Armijo presented item five (*for information purposes only*). Every year we update our ICIP Plan which is submitted to the Department Finance and Administration for approval. Final draft of ICIP will be presented at the August 11<sup>th</sup> Council Meeting. Included in Council's packet are last year's projects along with this year's items which are in no particular order. Projects that have been removed: VRECC Radio Upgrades and LED Streetlight Re-lamp Project – these projects have been fully funded. New projects added: NM 6 Sound Barrier Wall, Los Lunas Parks ad Recreation Activity Van, Los Lunas Fire Truck, Los Lunas Lift Station improvements, MBR Filter Replacement Project, New Waste Water Center, New Water Tank #8, New Water Well #8, Sun Ranch Pedestrian Bike Trail Project, and Sun Dance Pedestrian Bike Trail Project. Councilman Ortiz asked how far an what is the location for that wall. Michael Jaramillo replied, they are looking at the east/west boundary of Jubilee. Ms. Christine Krupin and Mr. Peter Dodds spoke in favor of the sound barrier wall. Michael explained that the top five projects will be presented at the next council meeting. A resolution will be presented at next meeting.

**6. RESOLUTION 22-12 – A RESOLUTION DESNATING THE 2040 COMPREHENSIVE PLAN AS THE COMPREHENSIVE PLAN.**

Mayor Pro Tem Munoz asked for a motion from council to go into a public hearing.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST. Adjourned – 7:00PM. Minutes on last page.

Mayor Pro Tem Munoz asked for a motion from council regarding resolution 22-12.

**APPROVAL:** Motion to approve resolution 22-12  
**MOVED:** Councilman Ortiz  
**SECONDED:** Councilman Runyon  
**CARRIED:** Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.

**7. RESOLUTION 22-14 – FY2022 FOURTH QUARTER FINANCIAL REPORT FOR PERIOD ENDING JUNE 30, 2022.**

Ms. Rebekah Klein presented item seven. DFA requires approval of the Fourth Quarter financial Report for FY 2022, from the governing body of the Village. Fourth quarter financial summarizes all revenue and expenditures, budget adjustment requests, investments and roll forward cash balances for FY 2022. Mayor Pro Tem Munoz asked Council if they had any questions – there were none. Mayor Pro Tem Munoz asked for a motion from council regarding resolution 22-14.

**APPROVAL:** Motion to approve resolution 22-14  
**MOVED:** Councilman Ortiz  
**SECONDED:** Councilman Runyon  
**CARRIED:** Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.

**8. RESOLUTION 22-16 – A RESOLUTION ADOPTING THE FY 2023 REVENUE AND EXPENDITURE (FINAL) BUDGET FOR THE VILLAGE OF LOS LUNAS.**

Mr. Gregory D. Martin and Rebekah Klein presented item eight. Resolution 22-16 will adopt the FY 2023 final budget for the Village of Los Lunas. Budget needs to be submitted by July 31, 2022 to the Department of Finance and Administration. Included in Council's packet was a summary memo which provides overall highlights of the budget as well as a summary of any changes that were made since the last interim budget was approved in May of 2022. Greg went over the summary memo/changes made. Greg recognized the budget team. Mayor Pro Tem Munoz asked Council if they had any questions – there were none. Mayor Pro Tem Munoz asked for a motion from council regarding resolution 22-16.

**APPROVAL:** Motion to approve resolution 22-16  
**MOVED:** Councilman Runyon  
**SECONDED:** Councilman Romero  
**CARRIED:** Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.

**9. RESOLUTION 22-18 – FY 2022 FINAL BUDGET ADJUSTMENTS.**

Ms. Rebekah Klein presented item nine. Final budget review of expenditure and revenue accounts for FY 2022 requires budget increases due to additional revenues, expenditures and changes. Mayor Pro Tem Munoz asked Council if they had any questions – there were none. Mayor Pro Tem Munoz asked for a motion from council regarding resolution 22-18.

**APPROVAL:** Motion to approve resolution 22-18  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz - yes; Councilman Runyon - yes; Councilman Munoz - yes) FOR AND 0 AGAINST.

***10. EXECUTIVE SESSION.***

Mayor Pro Tem Munoz announced that the Council would be going into executive session pursuant to NMSA 1978 Section 10-15-1(H), the following matters may be discussed in closed session: hire FT WWTP Equipment Operator, hire FT DWI Compliance Officer, and hire 4-FT Public Works Technicians.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Ortiz  
**SECONDED:** Councilman Runyon  
**CARRIED:** Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz - yes; Councilman Runyon - yes; Councilman Munoz - yes;) FOR AND 0 AGAINST. 7:25PM

At 8:10PM, Mayor Pro Tem Munoz asked for a motion from Council indicating that they discussed: Hire FT WWTP Equipment Operator, hire FT DWI Compliance Officer, and hire 4-FT Public Works Technicians.

There was nothing to report out. Items will be presented at the August 11, 2022 Council Meeting.

***10. MINUTES.***

Mayor Pro Tem Munoz asked if there were corrections to the council minutes of July 14, 2022 Council Meeting – there were none.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Ortiz  
**SECONDED:** Councilman Runyon  
**CARRIED:** Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz - yes; Councilman Runyon - yes; Councilman Munoz - yes) FOR AND 0 AGAINST

***11. ADJOURNMENT.***

Council meeting adjourned at 7:15PM.

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Gregory D. Martin, Village Administrator

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Mayor Pro Tem Cruz Munoz

**MINUTES  
VILLAGE OF LOS LUNAS  
THURSDAY, JULY 28, 2022**

**4. FINAL PLAT APPROVAL FOR SUBD; LGACY AT SIERRA VISTA TRACT; F1A S; 23 & 24 T; 7N R; 1E 22.09 ACRES PLAT M-529.**

Ms. Erin Callahan presented item four. Applicant name is Isaacson & Arfman, Inc. Final plat was filed June 17, 2022. Final plat comes with a financial guarantee, which means we will not be requesting infrastructure – request is for 52 lots / single family use. Five HOA tracts, and public rights-of-way – in Council District 1. Review committee received no opposition of this request. The review committee met in regards to the application on June 21, 2022. Staff noted the phase 1 different slightly from what was indicated during preliminary plat. In addition, tract 10 was not shown in its entirety. Based on the Village of Los Lunas municipal code and comprehensive plan, the Community Development Department recommends approval of the final plat. Mayor Pro Tem Munoz asked if there were any comments from the public – there were none. Comment was made by Councilman Ortiz – regarding the flooding, has it been fixed. Mr. Bob Pruitt responded that on the Cerro Vista section. He mentioned that the utilities lines disturbed the swell which caused the water to run into the Jubilee pond. Mayor Pro Tem Munoz asked if there is progress being made to fix. Erin replied, efforts are being made towards stabilization. Mayor Pro Tem Munoz asked for a motion to resume as a council.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Ortiz  
**SECONDED:** Councilman Romero  
**CARRIED:** Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST. Adjourned – 6:30PM

**6. RESOLUTION 22-12 – A RESOLUTION DESNATING THE 2040 COMPREHENSIVE PLAN AS THE COMPREHENSIVE PLAN.**

Ms. Erin Callahan presented item six. This is the adoption of the Village of Los Lunas updated 2040 Comprehensive Plan – the current approved plan was adopted in 2013. Comprehensive Plans are very long -range planning document that sets policies, goals, and direction for the Village. The draft was reviewed at a workshop held in June. It is recommended that a comprehensive plan be updated every five years. The one item from the workshop was the vision statement (revised statement is contained in the Council’s packet). Mayor Pro Tem Munoz asked the public if they had any comments – there were none. Council praised the good work done by Alex Ochoa. Mayor Pro Tem Munoz asked for a motion to close public hearing and go back in to a council meeting.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Ortiz  
**SECONDED:** Councilman Romero  
**CARRIED:** Motion passed on a vote of 4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST. Adjourned – 7:05PM.