

**MINUTES  
VILLAGE OF LOS LUNAS  
THURSDAY, MAY 11, 2023**

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met Thursday, May 11, 2023, in regular session at 6:00 PM. Roll call was taken and the following were present: Mayor Charles Griego, Councilman Christopher Ortiz, Councilman James Runyon, Councilman, and Councilman Gino Romero were present. Councilman Cruz Munoz was excused. Meeting was conducted in person and recorded through TEAMS.

<b>Mayor:</b>	Charles Griego
<b>Mayor Pro Tem:</b>	James Runyon
<b>Council:</b>	Gino Romero Christopher Ortiz Cruz Munoz, excused

**Also present were** Debra Sanchez, Gregory D. Martin, Luis Brown, and Craig Donahoe. In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

1. **FINAL PLAT APPROVAL FOR HELEN CIRCLE SE AND VILLAE DR. SE.**
2. **FINAL PLAT FOR MIL COLORES AT FIESTA.**
3. **INFRASTRUCTURE ACCEPTANCE FOR MIL COLORES ATFIESTA AND LOS CERRITOS OFFSITE IMPROVEMENTS.**
4. **MEMORANDUM OF AGREEMENT – SCHOOL OF DREAMS EDUCATIONAL FOUNDATION FOR SODA DEVELOPMENT.**
5. **FISCAL YEAR 2024 INTERIM BUDGET.**
6. **RESOLUTION 23-08 – SUBMIT NOTICE OF 2023 TPF GRANT FUNDING APPLICATIONS.**
7. **EXECUTIVE SESSION**
  - a) Hire FT Recreation Supervisor – Recreation Division / Parks and Recreation Department.
  - b) Promotion request – position of Sergeant – Police Department.
  - c) Promotion request – position of Sergeant – Police Department.
  - d) Promotion request – position of Detective – Police Department.
  - e) Hire FT Street Maintenance Worker III - Streets Division / Public Works Department.
  - f) Acquisition of property at 495 Gerald Chavez Lane.
8. **APPROVAL OF MINUTES:**
  - a) Minutes from April 27, 2023, Council Meeting.
  - b) Minutes from Budget Workshop, April 18<sup>th</sup> & 20<sup>th</sup>, 2023.
9. **ADJOURNMENT.**

● **CALL MEETING TO ORDER.**

At 6:00 PM, Mayor Griego brought the meeting to order and welcomed the audience.

● **PLEDGE OF ALLEGIANCE.**

Mayor Griego asked Ralph Mims to lead the Council and TEAMS participants in the Pledge of Allegiance.

● **APPROVAL OF AGENDA.**

Mayor Griego asked for a motion from Council. Motion to approve.

**APPROVAL:** Motion to approve agenda as presented.

**MOVED:** Councilman Ortiz

**SECONDED:** Councilman Runyon

**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

Mayor Griego announced that Council Cruz Munoz was excused from tonight's council meeting. He's healing from a recent knee replacement surgery.

● **PUBLIC INPUT FORUM.**

None.

**1. FINAL PLAT APPROVAL FOR HELEN CIRCLE SE AND VILLAGE DR. SE.**

Mayor Griego asked for a motion from Council to adjourn and go into a public meeting.

**APPROVAL:** Motion to approve agenda  
**MOVED:** Councilman Runyon  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

Debra Sanchez swore in Erin Callahan and Mary Sue. Minutes are on last page. Adjourned at 6:01PM

Mayor Griego asked for a recommendation from Council.

**APPROVAL:** motion to approve final plat  
**MOVED:** Councilman Runyon  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

**2. FINAL PLAT FOR MIL COLORES AT FIESTA.**

Mayor Griego asked for a motion from Council to adjourn and go into a public meeting.

**APPROVAL:** Motion to approve agenda as amended.  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

Debra Sanchez swore in Erin Callahan. Adjourned at 6:16PM. (Items two and three were presented together).

Mayor Griego asked for a recommendation from Council.

**APPROVAL:** motion to approve final plat  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

**3. INFRASTRUCTURE ACCEPTANCE FOR MIL COLORES AT FIESTA AND LOS CERRITOS OFFSITE IMPROVEMENTS.**

Mayor Griego asked for a recommendation from Council.

**APPROVAL:** Motion to approve infrastructure acceptance  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

**4. MEMORANDUM OF AGREEMENT – SCHOOL OF DREAMS EDUCATIONAL FOUNDATION FOR SODA DEVELOPMENT.**

Ms. Erin Callahan presented item four. This item began at the end of last year, 2022. The School of Dreams is located on ten acres on the north portion of 20.5-acre site. At the south end of the site, we have been pursuing some type of development, a newer affordable housing project. Want to offer, SODA, a window of opportunity to develop the southern part of the property. We have put together a similar MOA to to what was approved for the affordable housing developer that was previously mentioned. This lays out the Village's position and the School of Dreams Foundation and what they are seeking to do in the future. The agreement will provide a pre-development timeline for the Foundation to seek financing of a permanent facility on the current location of SODA as well as the Village-owned property. Staff and legal counsel have reviewed the MOA. Mr. Mike Ogas approached the podium, he commented on the MOA. Mr. Ogas is requesting 18-month time frame – would like council to consider. Mayor Griego commented that he would like to see the 18 months instead of the 12 months – it would be easier than trying to come back and try to amend. Councilman Romero said that he would like 18 months – he also commented that he would like to revisit/update at 12 months. Facility master plan - \$65 million. Will agree to 18 months and if things change, come back and amend. Mayor Griego asked for a recommendation from Council.

**APPROVAL:** Motion to approve and adjust to 18 months with a revisit in 12 months  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Runyon  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

## **5. FISCAL YEAR 2024 INTERIM BUDGET.**

Mr. Gregory Martin presented item five. State Law requires that budgets approved by the Department of Finance and Administration be made part of the minutes of the governing body. Greg included in the council's packet a seven-page memo that summarizes the budget. He went over the memo with council, staff, and the public. This proposed budget is for a total of \$225,761,757.00 – this is the largest budget that the Village has ever considered. One of the newest funds, Cannabis Gross Receipts Tax fund, implemented by the state legislature. Greg went through the memo and the funds. Mayor Griego asked Council if they had any questions – Councilmen complimented the staff on a job well done. Mayor Griego asked for a recommendation.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Runyon  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

## **6. RESOLUTION 23-08 – SUBMIT NOTIE OF 2023 TPF GRANT FUNDING APPLICATIONS.**

Mr. Michael Jaramillo presented item six. The Village responded to an invitation by submitting four project applications formally known as the 2023 Transportation project Fund (TPF) to the New Mexico Highway and Transportation Department, these are state funds and not federal. The Village has agreed to provide matching funds at a percentage of 5% of the total cost of the projects. Project applications include NM 6 ADA/sidewalk improvements, NM 314 Railroad Quiet Zone, NM 314 HAWK signal and the Transportation Center Parking Improvements. Michael asked if there were any questions. Councilman Romero asked if the Railroad helps with funding. Michael replied they do not. Mayor Griego asked for a motion from Council regarding resolution 23-08.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

## **7. EXECUTIVE SESSION**

Mayor Griego announced that the Council would be going into executive session pursuant to NMSA 1978 Section 10-15-1(H), the following matter may be discussed in closed session: hiring of a FT Recreation Supervisor, promotion requests for two sergeants; promotion request for Detective; hire a FT Street Maintenance Worker III; and discuss acquisition of property at 495 Gerald Chavez Lane. Councilman Ortiz commented that he would recuse himself from the first item (hiring a FT Recreation Supervisor).

**APPROVAL:** Motion to adjourn into executive session  
**MOVED:** Councilman Ortiz  
**SECONDED:** Councilman Runyon  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST. 7:17PM**

At 8:07PM, Mayor Griego asked for a motion from Council indicating that they discussed the hiring of a a FT Recreation Supervisor, promotion requests for two sergeants; promotion request for Detective; hire a FT Street Maintenance Worker III; and discuss acquisition of property at 495 Gerald Chavez Lane.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Ortiz  
**SECONDED:** Councilman Romero  
**CARRIED:** Motion passed on a vote of **2 (Councilman Romero – yes; Councilman Ortiz – yes) FOR AND 0 AGAINST. 6:46PM**

Regarding the hiring of a FT Recreation Supervisor, Mayor Griego put up the name of Matthew Jaramillo

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Runyon  
**SECONDED:** Councilman Romero  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

Regarding the promotion of Sergeant – Mayor Griego put up the name of Patrick Yokoyama.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Runyon  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

Regarding the promotion to Sergeant – Mayor Griego put up the name of Isaiah Pena.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Runyon  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

Regarding the promotion to Detective – Mayor Griego put up the name of Juan Jojola.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Ortiz  
**SECONDED:** Councilman Romero  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

Regarding the hiring of a FT Street Maintenance Worker III – Mayor Griego put up the name of Manuel McCurry.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Runyon  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

Mayor Griego has given direction to staff to make offer on property located at 495 Gerald Chavez Lane.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Runyon  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

### ***8. MINUTES.***

Mayor Griego asked if there were corrections to the council minutes of the April 27, 2023, Council Meeting – there were none.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Ortiz  
**SECONDED:** Councilman Runyon  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

Mayor Griego asked if there were corrections to the budget workshop minutes of the April 18 & 20, 2023, Council Meeting – there were none.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Runyon  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

### ***9. ADJOURNMENT.***

Council meeting adjourned at 6:50PM.

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Gregory D. Martin, Village Administrator

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Charles Griego, Mayor

**MINUTES  
VILLAGE OF LOS LUNAS  
THURSDAY, MAY 11, 2023**

**1. FINAL PLAT APPROVAL FOR HELEN CIRCLE SE AND VILLAGE DR. SE.**

Ms. Erin Callahan presented item one. The item before us is for Helen Circle and Village Dr. SE. This property is owned by the Village of Los Lunas – new roads and infrastructure will be constructed by the Village. Application date – March 27, 2023. The purpose of the plat is to eliminate the three existing tracts and subdivide to create 5 lots and one tract. The plat will also vacate an existing storm sewer easement, grant a new public utility easement and dedicate right-of-way to the Village of Los Lunas. Proposed uses – future affordable housing sale. This is in council district 4 – Councilman James Runyon. Helen Circle will be extended to connect to Village Drive and Village Drive would be extended to Los Lentes. The large/flat drainage pond would be relocated to lot 5. There are some maintenance issues that need to be corrected. Lot 3 is reserved for drainage. There are three remaining lots suitable for development. This is in a FEMA flood zone – AE (special flood area). Notice of public hearing was published in the Valencia News Bulletin on April 20, 2023 and certified mail went out to adjacent property owners. The Community Development Department has received 0 phone calls or letters in favor and 0 calls or letters in opposition of the request. Staff has reviewed the application and comments were included in council’s packet. Mayor Griego asked Council if they had any comments – there were none. He then asked if there was anyone from the audience – Ms. Mary Sue Housh said she bought a house on Helen Circle, it is a nice quiet street. She thought it was going to be a dead-end street. She would hate to see the road opened up – she is opposed to the request and opposes low-income housing. Mayor Griego asked the audience if there was anyone who wanted to speak for or against the proposed final plat – there was none. Mayor Griego asked Council if they had any questions – there were none.

Mayor Griego asked for a motion from Council to adjourn and resume as a council.

**APPROVAL:** Motion to approve agenda  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes, Councilman Runyon - yes) FOR AND 0 AGAINST.**

Ended at 6:10PM

**2. FINAL PLAT FOR MIL COLORES AT FIESTA.**

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**3. INFRASTRUCTURE ACCEPTANCE FOR MIL COLORES AT FIESTA AND LOS CERRITOS OFFSITE IMPROVEMENTS.**

Ms. Erin Callahan presented item two and three together. This is a final plat and infrastructure acceptance with no financial guarantee. The project name is Mil Colores and applicant name is Development Managing Consultants. The applicant is seeking to replat parcel A-1 of the Vallecito Oeste subdivision, creating the Mil Colores 104 lot subdivision. The applicant is also seeking to dedicate infrastructure consisting of water, sewer, storm drains, public streets, and right-of-way. The proposed uses are for single family residential dwellings in a master planned community. This is council district 2 / Councilman Gino Romero. Notice of public hearing was published in the Valencia News Bulletin on April 20, 2023 and certified mail was sent out to adjacent property owners. The Community Development Department has received 0 calls or letters in favor and 0 calls or letters in opposition to the request. Staff has reviewed the plans – comments were included in council’s packet. The committee did not have any issues with the application as submitted. Village engineers have reviewed and recommended acceptance of final plat. Mayor Griego announced that this is a public hearing and asked if there were any comments from the public for or against – there were none. Mr. Steve Hernandez approached the podium – the second side of Los Cerritos Road contains some previously installed water lines. Water line was in the right-of-way then was adjusted into the new roadway section. Mr. Hernandez brought up the off-roading from the previous meeting – he still needs help with the four-wheelers, they are damaging the walking trails. Councilman Romero asked that Open Space assist with Mr. Hernandez’s request and also Police Department.

Mayor Griego asked for a motion from Council to close the open session and reconvene in regular council session in order to make a decision about items 2 and 3.

**APPROVAL:** Motion to approve agenda  
**MOVED:** Councilman Runyon  
**SECONDED:** Councilman Romero  
**CARRIED:** Motion passed on a vote of **3 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

Ended at 6:27PM