

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, APRIL 7, 2022**

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met virtually Thursday, April 7, 2022 in regular session at 6:00 PM. Roll call was taken and the following were present: Mayor Charles Griego, Councilman Cruz Munoz, Councilman Christopher Ortiz, Councilman James Runyon and Councilman Gino Romero. Meeting was conducted in person and recorded through Webex.com.

Mayor:	Charles Griego
Mayor Pro Tem:	Cruz Munoz
Council:	Gino Romero Christopher Ortiz James Runyon

Also present were Gregory D. Martin, Debra Sanchez, Craig Donohue, and Luis Brown. In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

1. **FINAL PLAT APPROVAL FOR VISTAS AT HUNING RANCH.**
2. **SIERRA VISTA DEVELOPMENT AGREEMENT – OFFSITE INFRASTRUCTURE IMPROVEMENTS.**
3. **ORDINANCE 462 – AN ORDINANCE ANNEXING SUBD: LANDS OF HUNING LIMITED PARTNERSHIP TRACT: 4 0.93 ACRES PLAT M-491, AND FURTHER DESCRIBED IN EXHIBIT A – (CORRECTED SUMMARY PLAT TRACTS 1, 2.2 AND 4 LANDS OF HUNING LIMITED PARTNERSHIP).**
4. **ORDINANCE 276-2022-01 – AN ORDINANCE PERMITTING A ZONE CHANGE OF A DESIGNATED AREA WITHIN THE MUNICIPALITY OF LOS LUNAS, COUNTY OF VALENCIA, STATE OF NEW MEXIC.**
5. **REAPPOINTMENTS OF PLANNING AND ZONING COMMISSIONERS : DISTRICT 1, DISTRICT 2, AND AT LARGE.**
6. **DANIEL FERNANDEZ RECREATION CENTER EXPANSION.**
7. **RESOLTUION 22-07 – FY 2022 INTERIM BUDGET ADJUSTMENTS.**
8. **EXECUTIVE SESSION:**
 - a) **Hire FT Firefighter/EMT – Fire Department.**
 - b) **Hire FT WWTP Maintenance/Laboratory Assistant – WWTP Division / Public Works Department.**
 - c) **Hire 3-FT Public Works Technicians – WWTP Division / Public Works Department.**
 - d) **Hire FT Code Enforcement Officer – Community Development Department.**
9. **APPROVAL OF MINUTES:**
 - a) **Minutes from March 24, 2022 Council Meeting.**
10. **ADJOURNMENT.**

● **CALL MEETING TO ORDER.**

At 6:00 PM, Mayor Griego brought the meeting to order and welcomed the audience.

● **PLEDGE OF ALLEGIANCE.**

Mayor Griego asked Gregory Martin to lead the Council and WebEx participants in the Pledge of Allegiance.

● **APPROVAL OF AGENDA.**

Mayor Griego asked if there were any changes to the agenda – there were none. Mayor Griego asked for a motion from Council

APPROVAL: Motion to approve council agenda.

MOVED: Councilman Ortiz

SECONDED: Councilman Romero

CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.**

● **PUBLIC INPUT FORUM.**

Mayor Griego asked the audience if anyone wanted to speak to the Council who did not have a council agenda item –Mr. Alvin Apodaca approached the podium. He wanted to apologize for his actions regarding a recent dispute that involved his land, MRGCD, and the Village of Los Lunas. He also wanted to complain about the drainage ditch beside his property – it is full of water and is afraid that it will spill over on to his property and also possibly in to a school yard not to far away.

1. **FINAL PLAT APPROVAL FOR VISTAS AT HUNING RANCH.**

Mayor Griego asked for a motion from Council to remove this item from tabled status (tabled at 3/24/22 meeting).

APPROVAL: Motion to removed from tabled status

MOVED: Councilman Runyon

SECONDED: Councilman Munoz

CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.**

Mayor Griego asked for a motion to recess from Council and open in a public hearing.

APPROVAL: Motion to approve
MOVED: Councilman Romero
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.** Recess at 6:13PM

Mayor Griego asked for a motion from Council regarding the final plat.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Runyon
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.** Minutes are on last page.

2. SIERRA VISTA DEVELOPMENT AGREEMENT – OFFSITE INFRASTRUCTURE IMPROVEMENTS.

Ms. Erin Callahan presented item two. This is a development agreement between the Village of Los Lunas and Double M. Properties, Inc. the purpose of this development agreement - when there is a large development that has major impact on a state highway, then the Department of Transportation will require that developer to submit some sort of a traffic analysis. If the impact is significant enough, than that can require offsite improvements that need to be completed in order to accommodate this development. DOT has encouraged us to go into an agreement with the land owner because the developer is intended to be responsible for the cost of these improvements. If the developer does not pay for these improvements, DOT will hold the Village responsible for the costs. This has been reviewed with our legal counsel and Larry Guggino has given it the green light. Mayor Griego asked Council if they had any questions – Councilman Ortiz asked if there was going to be three entrances rather than two. Erin replied, yes. Councilman Runyon asked what were some of the improvements that needed to be done. Mr. Bob Pruitt approached the podium - there may be a traffic signal by Amazon and subdivision. The other item that the traffic impact analysis cited was there was more traffic at the intersection of the freeway. Michael Jaramillo approached the podium to continue the conversation. TIA recognizes there could be signalized light improvement, there could be two right hand turn lanes. Doing improvements on NM6 to be widened. Improvements to the off ramps will be brought to the next council meeting. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve agreement.
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.**

3. ORDINANCE 462 – AN ORDINANCE ANNEXING SUBD: LANDS OF HUNING LIMITED PARTNERSHIP TRACT: 4 0.93 ACRES PLAT M-491, AND FURTHER DESCRIBED IN EXHIBIT A – (CORRECTED SUMMARY PLAT TRACTS 1, 2.2 AND 4 LANDS OF HUNING LIMITED PARTNERSHIP).

Items three and four will be presented together – they relate to each other.

Mayor Griego asked for a motion to recess from Council and open in a public hearing.

APPROVAL: Motion to approve
MOVED: Councilman Romero
SECONDED: Councilman Runyon
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.** Recess at 6:40PM

Mayor Griego asked for a motion from Council regarding ordinance 462.

APPROVAL: Motion to approve ordinance 462.
MOVED: Councilman Romero
SECONDED: Councilman Runyon
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.** Minutes are on last page.

4. ORDINANCE 276-2022-01 – AN ORDINANCE PERMITTING A ZONE CHANGE OF A DESIGNATED AREA WITHIN THE MUNICIPALITY OF LOS LUNAS, COUNTY OF VALENCIA, STATE OF NEW MEXICO.

Mayor Griego asked for a motion from Council regarding ordinance 276-2022-01.

APPROVAL: Motion to approve ordinance 276-2022-01.
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.**

5. REAPPOINTMENT OF PLANNING AND ZONING COMMISSIONERS: DISTRICT 1, DISTRICT 2, AND AT LARGE.

Los Lunas Planning and Zoning Commission Districts 1, 3, and At Large Commissioner are due for reappointment, per Municipal Code Section 2.36.020. All current Commissioners are recommended for reappointment.

APPROVAL: Motion to approve Michael Montoya for District 1.
MOVED: Councilman Romero
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.**

APPROVAL: Motion to approve Billy Baca for District 2.
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.**

APPROVAL: Motion to approve Andy Gomez for At Large.
MOVED: Councilman Munoz
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.**

6. DANIEL FERNANDEZ RECREATION CENTER EXPANSION.

The Village of Los Lunas advertised the Daniel Fernandez Recreation Center Expansion in February 2022. The expansion includes a new gymnasium, programs rooms, entry and infrastructure improvements for future aquatic center. Bids were open on March 17 at 2:00pm. 5 responsive bids were received with T.A. Cole being the low bidder. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve T.A. Cole and Sons for \$6,299,200.00 +gross receipts.
MOVED: Councilman Munoz
SECONDED: Councilman Runyon
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.**

7. RESOLUTION 22-07 – FY 2022 – FY2022 INTERIM BUDGET ADJUSTMENTS.

An interim budget review of expenditure and revenue accounts for FY 2022 requires department budget increases and decreases due to changes in revenue estimates and expenditures. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve resolution 22-07.
MOVED: Councilman Romero
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.**

8. EXECUTIVE SESSION.

Mayor Griego announced that the Council would be going into executive session pursuant to NMSA 1978 Section 10-15-1(H), the following matters may be discussed in closed session: Hire FT Firefighter/EMT – Fire Department, Hire FT WWTP Maintenance/Laboratory Assistant – WWTP Division / Public Works Department, Hire 3-FT Public Works Technicians - WWTP Division / Public Works Department, and Hire FT Code Enforcement Officer – Community Development Department.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.** 7:01PM

At 7:39PM, Mayor Griego asked for a motion from Council indicating that they discussed: Hire FT Firefighter/EMT – Fire Department, Hire FT WWTP Maintenance/Laboratory Assistant – WWTP Division / Public Works Department, Hire 3-FT Public Works Technicians - WWTP Division / Public Works Department, and Hire FT Code Enforcement Officer – Community Development Department.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Runyon
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.**

Regarding the hiring of a Firefighter/EMT – Mayor Griego put up the name of Joshua Martinez.

APPROVAL: Motion to approve
MOVED: Councilman Munoz
SECONDED: Councilman Runyon
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.**

Regarding the hiring of a FT Laboratory Technician – Mayor Griego put up the Angel Martinez.

APPROVAL: Motion to approve
MOVED: Councilman Munoz
SECONDED: Councilman Runyon
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

Regarding the hiring of a FT Code Enforcement Officer – Mayor Griego put up the name of Jesus Montoya.

APPROVAL: Motion to approve
MOVED: Councilman Munoz
SECONDED: Councilman Runyon
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

Regarding the hiring of a FT Public Works Technician – Mayor Griego put up the name of Christopher Duran.

APPROVAL: Motion to approve
MOVED: Councilman Runyon
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

Regarding the hiring of a FT Public Works Technician – Mayor Griego put up the name of Raymond Valdez.

APPROVAL: Motion to approve
MOVED: Councilman Romero
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

Regarding the hiring of a FT Public Works Technician – Mayor Griego put up the name of Anthony Aragon.

APPROVAL: Motion to approve
MOVED: Councilman Runyon
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

4. MINUTES.

Mayor Griego asked if there were corrections to the council minutes of April 7, 2022 Council Meeting – there were none.

MOTION: Motion to approve.

MOVED: Councilman Ortiz

SECONDED: Councilman Munoz

CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon - yes) FOR AND 0 AGAINST.**

5. ADJOURNMENT.

Council meeting adjourned at 7:41PM.

Gregory D. Martin, Village Administrator

Charles Griego, Mayor

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, APRIL 7, 2022**

1. FINAL PLAT APPROVAL FOR VISTAS AT HUNING RANCH.

Ms. Erin Callahan presented item one. This is the Huning Ranch final plat. It was heard under a different name, the Skyline Subdivision, but the developer went through a rebranding. Property owner – LGI Homes New Mexico LLC. This is a final plat approval - this has a financial guarantee. The public infrastructure is not completed, however, in accordance with our ordinance, the applicant has submitted a financial guarantee in order to complete the infrastructure at a later date. This area is special use, within Council District 1, there is no special FEMA flood zone in this area. Notice of public hearing was mailed to adjacent property owners and published in the Valencia County News Bulletin. No letters or phone calls were received in opposition or in favor of the request. The Development Review Committee in regards to this request on February 20, 2022. There were some changes that were coordinated with Public Works. Based on their review and the Municipal Code and Comprehensive Plan, the Community Development Department recommends approval of the final plat. Mayor Griego asked if this was a gated community. Mr. Hiram Crook replied that it was not a gated community. Councilman Munoz asked Erin to explain how the financial guarantee for infrastructure works. Erin replied – the subdivision requirements states that the developer is required to provide all public infrastructure built to Village standards. One way is to provide a performance bond or a letter of credit. This would allow them an additional twelve months to finish the infrastructure. Mayor Griego announced that this was public hearing and asked if there were any comments from the audience for or against the final plat approval. Ms. Susan Jones asked if there was only going to be one entrance in to the subdivision. Hiram replied, that this subdivision was land locked by a subdivision to the west and by a church to the east. The property to the north is not owned by the developer, so there is only one allowable access off Sundance Street. Erin mentioned that the one entrance does meet Village design. Mayor Griego asked if there were any more questions – there were none. Mayor Griego asked for a motion from Council to close public hearing.

APPROVAL: Motion to close public hearing and reconvene as a council
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.** Closed 6:27PM

3. ORDINANCE 462 – AN ORDINANCE ANNEXING SUBD: LANDS OF HUNING LIMITED PARTNERSHIP TRACT: 4 0.93 ACRES PLAT M-491, AND FURTHER DESCRIBED IN EXHIBIT A – (CORRECTED SUMMARY PLAT TRACTS 1, 2.2 AND 4 LANDS OF HUNING LIMITED PARTNERSHIP).

Ms. Erin Callahan presented item three and four together. Ordinance 462: An ordinance annexing Subd: Lands of Huning Limited Partnership Tract: 4 0.93 Acres Plat M-491, and further described in Exhibit A – (Corrected Summary Plat Tracts 1, 2, 3 and 4 Lands of Huning Limited Partnership). Huning LLC has applied for a zone designation of M-1 for Subd: Lands of Huning Limited Partnership Tract: 4 0.93 Acres Plat M-491 to conform with surrounding zoning.

4. ORDINANCE 276-2022-01 – AN ORDINANCE PERMITTING A ZONE CHANGE OF A DESIGNATED AREA WITHIN THE MUNICIPALITY OF LOS LUNAS, COUNTY OF VALENCIA, STATE OF NEW MEXICO.

Mayor Griego asked for a motion close public hearing and reconvene as a council.

APPROVAL: Motion to approve
MOVED: Councilman Runyon
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Runyon – yes) FOR AND 0 AGAINST.** Closed 6:47PM.