

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, MARCH 25, 2021**

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met virtually Thursday, March 25, 2021 in regular session at 6:00 PM. Roll call was taken and the following were present: Mayor Charles Griego, Councilman Christopher Ortiz, Councilman Phillip Jaramillo, Councilman Cruz Munoz, and Councilman Gino Romero. Meeting was conducted and recorded through Webex.com.

Mayor:	Charles Griego
Mayor Pro Tem:	Christopher Ortiz
Council:	Gino Romero Phillip Jaramillo Cruz Munoz

Also present were: Gregory D. Martin, Debra Sanchez and Martin Callahan.

In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

1. **DESIGNATED USE - 21-1-G CAMINO DE HIGINIO.**
2. **MINOR SUBDIVISION - GREATER KUDU LLC.**
3. **REAPPOINTMENT OF DISTRICTS 2 AND 4 - PLANNING AND ZONING COMMISSIONERS.**
4. **MEMORANDUM OF AGREEMENT (MOA) - BOARD OF COMMISSIONERS OF VALENCIA COUNTY GOVERNMENT AND THE VILLAGE OF LOS LUNAS.**
5. **MEMORANDUM OF AGREEMENT (MOA) - NEW MESSICO GENERAL SERVICES DEPARTMENT AND THE VILLAGE OF LOS LUNAS.**
6. **HUNING RANCH LOOP EAST SEWER INTERCEPTOR.**
7. **APPROVAL OF MINUTES:**
 - a) *March 11, 2021 Council Meeting.*
8. **ADJOURNMENT.**

● **CALL MEETING TO ORDER.**

At 6:00 PM, Mayor Griego brought the meeting to order and welcomed the audience.

● **PLEDGE OF ALLEGIANCE.**

Mayor Griego asked Councilman Phillip Jaramillo to lead the Council and WebEx participants in the Pledge of Allegiance.

● **APPROVAL OF AGENDA.**

Mayor Griego asked if there were any changes to the agenda - there were none. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve council agenda.

MOVED: Councilman Romero

SECONDED: Councilman Munoz

CARRIED: Motion passed on a vote of **4 (Councilman Romero - yes; Councilman Ortiz - yes; Councilman Jaramillo - yes; Councilman Munoz - yes) FOR AND 0 AGAINST.**

1. **DESIGNATED USE - 21-1-G 356 CAMINO DE HIGINIO.**

Mayor Griego asked for a motion from Council to adjourn and open in a public meeting.

APPROVAL: Motion to approve.

MOVED: Councilman Jaramillo

SECONDED: Councilman Munoz

CARRIED: Motion passed on a vote of **4 (Councilman Romero - yes; Councilman Ortiz - yes; Councilman Jaramillo - yes; Councilman Munoz - yes) FOR AND 0 AGAINST.** Adjourn at 6:01PM

Mayor Griego asked for a motion from Council regarding the designated use permit.

APPROVAL: Motion to approve and adopt staff findings.

MOVED: Councilman Romero

SECONDED: Councilman Munoz

CARRIED: Motion passed on a vote of **4 (Councilman Romero - yes; Councilman Ortiz - yes; Councilman Jaramillo - yes; Councilman Munoz - yes) FOR AND 0 AGAINST.** Minutes on last page.

2. MINOR SUBDIVISION – GREATER KUDU LLC.

Mayor Griego asked for a motion from Council to adjourn and open in a public meeting.

APPROVAL: Motion to approve.
MOVED: Councilman Romero
SECONDED: Councilman Jaramillo
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.** Adjourn at 6:07PM

Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve minor subdivision.
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.** Minutes on last page.

3. REAPPOINTMENT OF DISTRICTS 2 AND 4 – PLANNING AND ZONING COMMISSIONERS.

District 2 is being represented by Mr. Ben Romero – Mayor Griego asked Councilman Romero if this was his recommendation. Councilman Romero replied yes.

APPROVAL: Motion to approve Ben Romero for District 2
MOVED: Councilman Romero
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

District 4 is being represented by Ms. Marcia Spencer – Mayor Griego asked Councilman Jaramillo if this was his recommendation. Councilman Jaramillo replied yes.

APPROVAL: Motion to approve Marcia Spencer for District 4.
MOVED: Councilman Jaramillo
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

4. MEMORANDUM OF AGREEMENT (MOA) - BOARD OF COMMISSIONERS OF VALENCIA COUNTY GOVERNMENT AND THE VILLAGE OF LOS LUNAS.

Mr. Michael Jaramillo presented item four. The MOA is made between the Valencia County Board of Commissioners and the Village of Los Lunas to issue the bonds for the general obligation bond series 2020 for the amount of \$2,000,000,000. Which will be used to reimburse the Village of Los Lunas for the design and construction of the 1-25 Corridor. Valencia County desires to support the Village of Los Lunas effort and implement support services as needed to complete the I-25 corridor design and construction. Mayor Griego asked if there were any questions – there were none. Mayor Griego asked for a motion from Council.

MOTION: Motion to approve MOA
MOVED: Councilman Ortiz
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

5. MEMORANDUM OF AGREEMENT (MOA) – NEW MEXICO GENERAL SERVICES DEPARTMENT AND THE VILLAGE OF LOS LUNAS.

Mr. Michael Jaramillo presented item five. The New Mexico General Services Department is requesting to enter in to a MOA with the Village of Los Lunas. New Mexico General Services Department (NMGSD) and the Village of Los Lunas (Village) are requesting to enter into a Memorandum of Agreement (MOA) in order to begin construction of a Project. The Village is requesting permanent easement(s) across the NMGSD property with the intention of purchasing the permanent easement(s) in fee simple from NMGSD prior to the completion of the Project. Whereas, the acquisition of the permanent easement and future purchase of the property comprising of the permanent easement(s) requires approval of the New Mexico State Legislature. This MOA supports the process and understanding of the expectations in the transfer of permanent easement(s) of NMGSD property and portions adjacent to the Central New Mexico Correctional Facility (CNMCF) operated by the New Mexico Department of Corrections (NMDC). The Village shall be required to coordinate on behalf of both NMGSD and NMDC to eliminate or minimize impacts to NMGSD property and/or CNMCF and its operations during the construction of the Project.

Mayor Griego asked for a decision from Council.

MOTION: Motion to approve.
MOVED: Councilman Jaramillo
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

6. HUNING RANCH LOOP EAST SEWER INTERCEPTOR.

Mr. Michael Jaramillo presented item six. Received notification that there was a bid error with the previous choice/package – had to withdraw bid (using subcontractor). Mike is requesting the next low bidder, New Mexico Underground at \$2,028,869. They are about \$1,000.00 more than the previous bid. New Mexico Underground will be doing all the work, no subcontractors. Mayor Griego asked if there were any questions – there were none.

MOTION: Motion to approve New Mexico Underground for \$2,028,869.00.
MOVED: Councilman Jaramillo
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

7. MINUTES.

Mayor Griego asked if there were corrections to the council minutes of March 11, 2021 – there were none.

MOTION: Motion to approve.
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

8. ADJOURNMENT.

Council meeting adjourned at 6:30PM.

Gregory D. Martin, Village Administrator

Charles Griego, Mayo

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1. DESIGNATED USE – 21-1-G 356 CAMINO DE HIGINO.

Ms. Erin Callahan presented item one. The designated use permit is for property located at 556 Camino de Higinio NE and the owners are Robert and Randi Franco. The legal description is Subd: Land of Higinio Lopez Tract: F 1.00 Acre Map 67, The request is to build a separate garage with a guesthouse attached to the garage. The zoning is predominantly AR in this area. Letters were sent out to all property owners within 300 feet. No letters or phone calls were received by the Community Development in opposition of this request. The Development review committee reviewed this application and contact the owners that at the time of development, impact fees would be assessed for the accessory dwelling and the applicant would have to coordinate with Public Works for anticipated work on Camino de Higinio Rd. In addition, if the property owners decide to split property, Public Works would like to see a separate line servicing the dwelling. There is no proposal at this time to split the property. The Community Development does recommend approval. Mayor Griego asked Council if they had any questions – there were none. Mayor Griego asked if Mr. Franco was on line – he was not. Mayor Griego asked the public if there were any comments for or against – there were none. Mayor Griego asked Council if there were any questions – there were none. Mayor Griego asked for a motion from Council to close public hearing and reconvene in regular council meeting.

MOTION: Motion to approve.
MOVED: Councilman Jaramillo
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.** Closed at 6:06PM

2. MINOR SUBDIVISION – GREATER KUDU LLC.

Ms. Erin Callahan presented item two. The property is located at 4052 Messenger Loop SW. The legal description is Subd: Huning Ranch Business Park Tract: A4A 284.99 ACRES, Subd: Huning Ranch Business Park Tract: A4B 18.89 ACRES, and Subd: Huning Ranch Business Park Tract: A3A 465.92 ACRES. The applicant is being represented by Mr. Robby Steffens. The request is to combine existing lots for one continuous partial and additionally to dedicate right away along NM6 and dedicate proposed easements for PNM and public utility easement along NM6. Property is zoned M1 – notice of public hearing was sent out to adjacent property owners. There were no phone calls or letters received opposing this request. The development review committee met on February 2, 2021 and they have the following comments: request implication of relocation of utilities and request as-builts for the relocation of utilities, right of way dedication, and reference of the book of that plat. The Community Development Department recommends approval. Erin asked if there were any questions. Mayor Griego asked Council if there were any questions. Councilman Jaramillo asked if the Village would have access to the easements. Erin replied, they will work with Michael Jaramillo on the easements – we will have access. Mr. Steffens, agent for Greater KUDU LLC, commented that there is a forty-foot public utility easement along the full frontage of NM6. Mayor Griego asked if there was anyone from the public who wanted to talk for or against the subdivision. Mayor Griego asked Council if there were any questions – there were none. Mayor Griego asked for a motion from Council to close public hearing and reconvene in regular council meeting.

MOTION: Motion to approve.
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.** Closed at 6:16PM