

**MINUTES  
VILLAGE OF LOS LUNAS  
THURSDAY, JANUARY 14, 2021**

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met Thursday, January 14, 2021 in regular session at 6:00 PM at the Council Chambers. Roll call was taken and the following were present: Mayor Charles Griego, Councilman Phillip Jaramillo, Councilman Cruz Munoz, Councilman Gino Romero and Councilmen Christopher Ortiz. Meeting was conducted and recorded through Webex.com.

<b>Mayor:</b>	Charles Griego
<b>Mayor Pro Tem:</b>	Christopher Ortiz
<b>Council:</b>	Gino Romero Phillip Jaramillo Cruz Munoz

**Also present were:** Gregory D. Martin and Debra Sanchez.

In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

- 1. DESTRUCTION OF POLICE RECORDS IN ACCORDANCE WITH THE NEW MEXICO MUNICIPAL RECORDS LISA VALENZUELA RETENTION SCHEDULE. (DESIGNATING THE RECORDS RETENTION & DISPOSITION SCHEDULES FOR THE VILLAGE OF LOS LUNAS – RESOLUTION 16-16 / APPROVED 7/14/16).**
- 2. FINAL PLAT APPROVAL FOR SUBD: JUBILEE SUBDIVISION PHASE 2E TRACT: B S: 24 T: 7N R: 1E 10.27 ACRES PLAT M-475.**
- 3. MINOR SUBDIVISION – DON ERNESTO LN SW.**
- 4. ACCEPTANCE FOR MAINTENANCE – DON ERNESTO LN SW.**
- 5. ORDINANCE 276-2021-1 – AN ORDINANCE PROVIDING FOR THE CHANGE IN ZONING OF A DESIGNATED AREA WITHIN THE MUNICIPALITY OF LOS LUNAS, COUNTY OF VALENCIA, STATE OF NEW MEXICO.**
- 6. UNM VALENCIA WESTSIDE CAMPUS DEVELOPMENT AGREEMENT.**
- 7. EXECUTIVE SESSION:**
  - a)** Hire FT Streets Laborer – Streets Division / Public Works Department.
  - b)** Hire FT Public Works Technician – Water/Sewer Division / Public Works Department.
  - c)** Hire FT Computer Technician – IT Division / Administration Department.
  - d)** Hire FT Facility Maintenance Technician II – Facility Maintenance Division / Parks and Recreation Department.
- 8. APPROVAL OF MINUTES:**
  - a)** December 17, 2020 Council Meeting.
- 9. ADJOURNMENT.**

● **CALL MEETING TO ORDER.**

At 6:00 PM, Mayor Griego brought the meeting to order and welcomed the audience.

● **PLEDGE OF ALLEGIANCE.**

Mayor Griego asked Erin Callahan to lead the Council and WebEx participants in the Pledge of Allegiance.

● **APPROVAL OF AGENDA.**

Mayor Griego announced that items 3 and 4 had withdrawn. Mayor Griego asked for a motion from Council with the amendments.

**APPROVAL:** Motion to approve amended council agenda.

**MOVED:** Councilman Jaramillo

**SECONDED:** Councilman Ortiz

**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Jaramillo – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.**

- 1. DESTRUCTION OF POLICE RECORDS IN ACCORDANCE WITH THE NEW MEXICO MUNICIPAL RECORDS LISA VALENZUELA RETENTION SCHEDULE. (DESIGNATING THE RECORDS RETENTION & DISPOSITION SCHEDULES FOR THE VILLAGE OF LOS LUNAS – RESOLUTION 16-16 / APPROVED 7/14/16).**

Lt. Lisa Valenzuela presented item one. Request permission to destroy outdated police records per New Mexico Municipal Retention Schedule. Destruction of police records will allow for more organized storage of records. Mayor Griego asked for a decision from Council.

**APPROVAL:** Motion to approve.  
**MOVED:** Councilman Ortiz  
**SECONDED:** Councilman Romero  
**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.** 6:30PM – (minutes on last page)

***2. FINAL PLAT APPROVAL FOR SUBD: JUBILEE SUBDIVISION PHASE 2E TRACT: B S: 24 T: 7N R: 1E 10.27 ACRES PLAT M-475.***

Mayor Griego asked for a motion to recess as Council and continue in a public forum.

**APPROVAL:** Motion to approve.  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.** Recess – 6:13PM.

Mayor Griego asked for a motion from Council

**APPROVAL:** Motion to approve final plat approval.  
**MOVED:** Councilman Ortiz  
**SECONDED:** Councilman Romero  
**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.** Minutes on last page.

***3. MINOR SUBDIVISION – DON ERNESTO LN SW.***

**WITHDREW**

***4. ACCEPTANCE FOR MAINTENANCE – DON ERNESTO LN SW.***

**WITHDREW**

***5. ORDINANCE 276-2021-1 – AN ORDINANCE PROVIDING FOR THE CHANGE IN ZONING OF A DESIGNATED AREA WITHIN THE MUNICIPALITY OF LOS LUNAS, COUNTY OF VALENCIA, STATE OF NEW MEXICO.***

Mayor Griego asked for a motion to recess as Council and continue in a public forum.

**APPROVAL:** Motion to approve.  
**MOVED:** Councilman Jaramillo  
**SECONDED:** Councilman Munoz  
**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.** Recess – 6:20PM.

Mayor Griego asked for a motion from Council.

**APPROVAL:** Motion to approve zone change and adopt findings of Planning & Zoning.  
**MOVED:** Councilman Jaramillo  
**SECONDED:** Councilman Munoz  
**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

***6. UNM VALENCIA WESTSIDE CAMPUS DEVELOPMENT AGREEMENT.***

Ms. Erin Callahan presented item six. The Village of Los Lunas seeks to enter into a development agreement with the University of New Mexico for the development of infrastructure improvements for the UNM/Valencia Westside campus. Lands were donated by the Honing's. Plans will be reviewed by the state and not by the Village. Mayor Griego asked about their timetable for building. Erin replied that she thinks it is at the end of 2021. Mayor Griego asked Council for comments – there were none. Mayor Griego asked for a motion.

**APPROVAL:** Motion to approve agreement.  
**MOVED:** Councilman Ortiz  
**SECONDED:** Councilman Romero  
**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

## 9. EXECUTIVE SESSION:

Mayor Griego announced that the Council would be going into executive session pursuant to NMSA 1978 Section 10-15-1(H), the following matters may be discussed in closed session: the hiring of a FT Streets Laborer, FT Public Works Technician, FT Computer Technician, and a FT Facility Maintenance Technician II.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Jaramillo  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.** 6:30PM

At 7:00PM, Mayor Griego asked for a motion from Council indicating that they discussed a request to hire FT Streets Laborer, FT Public Works Technician, FT Computer Technician, and a FT Facility Maintenance Technician II.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Jaramillo  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

Regarding the FT Streets Laborer, Mayor Griego recommended Mr. Charles Tenorio.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Jaramillo  
**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.** 7:26PM

Regarding the FT Public Works Technician, Mayor Griego recommended Mr. Christopher Bustillo.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Jaramillo  
**SECONDED:** Councilman Ortiz  
**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

Regarding the FT Computer Technician, Mayor Griego recommended Mr. Craig Donhue.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Munoz  
**SECONDED:** Councilman Jaramillo  
**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

Regarding the FT Facility Maintenance Technician II, Mayor Griego recommended Mr. Kenneth Peralta.

**APPROVAL:** Motion to approve  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Munoz  
**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

## 10. MINUTES.

Mayor Griego asked if there were corrections to the council minutes of December 17, 2020 – there were none.

**MOTION:** Motion to approve.  
**MOVED:** Councilman Ortiz  
**SECONDED:** Councilman Jaramillo  
**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes; Councilman Jaramillo – yes) FOR AND 0 AGAINST.**

***11. ADJOURNMENT.***

Council meeting adjourned at 7:00PM.

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**Gregory D. Martin, Village Administrator**

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**Charles Griego, Mayor**

**MINUTES  
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***2. FINAL PLAT APPROVAL FOR SUBD: JUBILEE SUBDIVISION PHASE 2E TRACT: B S: 24 T: 7N R: 1E 10.27 ACRES PLAT M-475.***

Ms. Erin Callahan presented item two. This is a final plat approval – legal description: JUBILEE SUBDIVISION PHASE 2E TRACT: B S: 24 T: 7N R: 1E 10.27 ACRES PLAT M-475. This is located in Council District 1. The proposed use is single family residential – property owner is Avalon Jubilee LLC. Notice of public hearing was mailed per sub-division ordinance – letter of opposition were received. Meets with future land standards. Been working with Jubilee for a few years (secondary access for emergency purposes) – as development continues to build out they will be coordinating with Community Development, Public Works and Fire Department when time is appropriate this moves to a full public access. Committee has meet and applicant has addressed any comments that committee has had and the plat submitted tonight is recommended for approval. Mayor Griego asked Erin is there was any comments from the public – there was none per Erin. Mayor Griego asked Council if there were any questions – there were none. Mayor Griego asked if there was any comments from the public –there were none, Steve commented on staff, very helpful Mayor Griego asked for a motion from Council to close the public hearing and reconvene as a council.

**APPROVAL:** Motion to approve.  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Munoz  
**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes ;)** FOR **AND 0 AGAINST.** 6:19PM

***5. ORDINANCE 276-2021-1 – AN ORDINANCE PROVIDING FOR THE CHANGE IN ZONING OF A DESIGNATED AREA WITHIN THE MUNICIPALITY OF LOS LUNAS, COUNTY OF VALENCIA, STATE OF NEW MEXICO.***

Ms. Erin Callahan presented item five. This zone change was heard by the Planning & Zoning Commission on December 16, 2020 and recommended to Council for approval. The location for this request is located by Adobe Lane and Vivian J. Cordova Dr. NE and that such zoning will take effect only after a lot split and summary plat has been approved. The proposed use single family residential and keeping the vacant fields – property owners are Robert Gonzales, Avalon Cordova and Frank Gallegos. Mayor Griego asked Council if there were any questions of Ern – there were none. Avalon and her husband explained that they have been trying to acquire the property for several years, property is land locked between Frank and themselves. Mayor Griego asked Council if they had any questions – there were none. Mayor Griego asked the public if there any comments for or against – there were none.

**APPROVAL:** Motion to approve.  
**MOVED:** Councilman Romero  
**SECONDED:** Councilman Munoz  
**CARRIED:** Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Munoz – yes ;)** FOR **AND 0 AGAINST.** 6:19PM