

**MINUTES
VILLAGE OF LOS LUNAS
THURSDAY, JANUARY 12, 2023**

The Board of Trustees of the Village of Los Lunas, County of Valencia, and State of New Mexico met Thursday, January 12, 2023, in regular session at 6:00 PM. Roll call was taken and the following were present: Mayor Charles Griego, Councilman Christopher Ortiz, Councilman James Runyon, Councilman Cruz Munoz, and Councilman Gino Romero. Meeting was conducted in person and recorded through TEAMS.

Mayor:	Charles Griego
Mayor Pro Tem:	Cruz Munoz
Council:	Gino Romero Christopher Ortiz James Runyon

Also present were Debra Sanchez, Gregory D. Martin, Luis Brown, and Craig Donahoe. In accordance with Ordinance 114A, the following agenda was prepared and circulated as required:

1. **FINAL PLAT APPROVAL FOR INSPIRACION OESTE AT FIESTA.**
2. **INFRASTRUCTURE ACCEPTANCE FOR INSPIRACION OESTE AT FIESTA.**
3. **INFRASTRUCTURE ACCEPTANCE FOR VISTA MANZANO PHASE 1 AT SIERRA VISTA.**
4. **CONTRACTS – REQUESTING PERMISSION TO ENTER IN TO CONTRACT WITH INDIVIDUALS.**
5. **PARKS AND RECREATION – DANIEL FERNANDEZ RECREATION CENTER MEMBERSHIP.**
6. **EXECUTIVE SESSION**
 - a) **Hire FT Technical Support Specialist – Information Technology Division / Administration Department.**
 - b) **Hire FT Finance Director – Finance Division / Administration Department.**
 - c) **Hire FT Public Works Technician – Water/Sewer Division / Public Works Department.**
 - d) **Hire 6-FT Firefighter Engineers – Fire Department.**
 - e) **Hire FT Fire Lieutenant – Fire Department.**
 - f) **Hire FT Fire Captain – Fire Department.**
7. **APPROVAL OF MINUTES:**
 - a) **Minutes from December 8, 2022, Council Meeting.**
 - b) **December 22, 2022, council meeting was cancelled.**
8. **ADJOURNMENT.**

● **CALL MEETING TO ORDER.**

At 6:00 PM, Mayor Griego brought the meeting to order and welcomed the audience.

● **PLEDGE OF ALLEGIANCE.**

Mayor Griego asked Makayla to lead the Council and TEAMS participants in the Pledge of Allegiance.

● **APPROVAL OF AGENDA.**

Mayor Griego asked if there were any changes to the agenda – there were none. The mayor asked council for a motion.

APPROVAL: Motion to approve agenda as presented.

MOVED: Councilman Ortiz

SECONDED: Councilman Romero

CARRIED: Motion passed on a vote of 4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST.

● **PUBLIC INPUT FORUM.**

Mayor Griego asked if there was anyone in the audience who wanted to speak to the Council that did not have an agenda item. Fire Chief John Gabaldon approached the podium – he introduced Firefighter Juan Carlos Sisneros who just recently graduated and would be receiving his pin.

1. **FINAL PLAT APPROVAL FOR INSPIRACION OESTE AT FIESTA.**

Mayor Griego asked for a motion from Council to recent and go into an open hearing.

APPROVAL: Motion to approve

MOVED: Councilman Munoz

SECONDED: Councilman Runyon

CARRIED: Motion passed on a vote of 4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz – yes) FOR AND 0 AGAINST. 6:05PM – minutes on last page.

Mayor Griego asked for a motion from Council regarding item one.

APPROVAL: Motion to approve final plat.
MOVED: Councilman Romero
SECONDED: Councilman Runyon
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon – yes. Councilman Munoz - yes) FOR AND 0 AGAINST.**

2. INFRASTRUCTURE ACCEPTANCE FOR INSPIRACION OESTE AT FIESTA.

Mayor Griego asked for a motion from Council regarding item two.

APPROVAL: Motion to approve infrastructure acceptance
MOVED: Councilman Romero
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon – yes. Councilman Munoz - yes) FOR AND 0 AGAINST.**

3. INFRASTRUCTURE ACCEPTANCE FOR VISTA MANZANO PHASE 1 AT SIERRA VISTA.

Ms. Erin Callahan presented item three. Isaacson and Arfman, Inc, acting agent for Sierra Vista Los Lunas, LLC, has requested infrastructure acceptance for the Vista Manzano Phase 1 subdivision in the Sierra Vista are plan. Planning and Zoning recommends acceptance. Mayor Griego asked for a motion from Council.

APPROVAL: Motion to approve
MOVED: Councilman Runyon
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon – yes. Councilman Munoz - yes) FOR AND 0 AGAINST.**

4. CONTRACTS – REQUESTING PERMISSION TO ENTER IN TO CONTRACT WITH INDIVIDUALS.

Mr. Jason Duran presented item four. Requesting permission to enter with individual and amend contracts with two currently contracted individuals. Contractors are Holly Noelle Chavez, David Adame, and Lucas Dimas. Mayor Griego asked for a motion from Council to approve contractors.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero – yes; Councilman Ortiz – yes; Councilman Runyon – yes. Councilman Munoz - yes) FOR AND 0 AGAINST.**

5. PARKS AN RECREATION – DANIEL FERNANDEZ RECREATION CENTER MEMBERSHIP.

Mr. Jason Duran presented item five. Civic Rec website is where individuals can sign up for leagues. The process is easy, and our finance keeps track of payments. We can also keep track of who uses it and how much we bring in. this application also allows us to keep track of who is in our gym. We also can have memberships with lower prices now. It's ten dollars a month to use any of our facilities and for seniors and youth (14-17) the cost is five dollars. This is the kind of membership we will have when we have the aquatic center. Fees collected will cover the payments to our aerobic instructors. Mayor Griego commented that the Council need to be informed before items are implemented. Make sure we are aware before it's posted on Facebook or in the newspaper.

This item was for informational purposes only.

9.EXECUTIVE SESSION.

Mayor Griego announced that the Council would be going into executive session pursuant to NMSA 1978 Section 10-15-1(H), the following matter may be discussed in closed session: hiring a FT Technical Support Specialist, FT Finance Director, FT Public Works Technician, 6-FT Firefighter Engineers, FT Fire Lieutenant, and FT Fire Captain.

APPROVAL: Motion to adjourn into executive session
MOVED: Councilman Runyon
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes. Councilman Munoz -yes) FOR AND 0 AGAINST.** 6:30PM

At 7:58PM, Mayor Griego asked for a motion from Council indicating that they discussed the hiring of FT Technical Support Specialist, FT Finance Director, FT Public Works Technician, 6-FT Firefighter Engineers, FT Fire Lieutenant, and FT Fire Captain.

APPROVAL: Motion to approve
MOVED: Councilman Runyon
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz - yes) FOR AND 0 AGAINST.**

Regarding the hiring of a FT Technical Support Specialist, Mayor Griego put up the name of Emily Flores.

APPROVAL: Motion to approve
MOVED: Councilman Romero
SECONDED: Councilman Ortiz
CARRIED: Motion passed on a vote of **4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz - yes) FOR AND 0 AGAINST.**

Regarding the hiring of a FT Finance Director, Mayor Griego put up the name of Cheryl Cates.

APPROVAL: Motion to approve
MOVED: Councilman Runyon
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz - yes) FOR AND 0 AGAINST.**

Regarding the hiring of a FT Public Works Technician, Mayor Griego put up the name of Andrew Alfaro.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Romero
CARRIED: Motion passed on a vote of **4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz - yes) FOR AND 0 AGAINST.**

Regarding the hiring of a 6-FT Firefighter Engineers, Mayor Griego put up the names of Andrew Yamamoto, Reynaldo Carrillo, Andrew Valdez, Matt McKay, Chad Morris, and John Stores.

APPROVAL: Motion to approve
MOVED: Councilman Runyon
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz - yes) FOR AND 0 AGAINST.**

Regarding the hiring of a FT Fire Captain, Mayor Griego put up the name of Raquel Torres.

APPROVAL: Motion to approve
MOVED: Councilman Romero
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz - yes) FOR AND 0 AGAINST.**

10. MINUTES.

Mayor Griego asked if there were corrections to the council minutes of December 8, 2022, Council Meeting – there were none.

APPROVAL: Motion to approve
MOVED: Councilman Runyon
SECONDED: Councilman Munoz
CARRIED: Motion passed on a vote of **4 (Councilman Romero - yes; Councilman Ortiz – yes; Councilman Runyon – yes; Councilman Munoz - yes) FOR AND 0 AGAINST.**

11. ADJOURNMENT.

Council meeting adjourned at 9:27PM.

Gregory D. Martin, Village Administrator

Mayor Griego

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- 1. FINAL PLAT APPROVAL FOR INSPIRACION OESTE AT FIESTA.**
- &**
- 2. INFRASTRUCTURE ACCEPTANCE FOR INSPIRACION OESTE AT FIESTA.**

Mayor Griego asked if there was anyone in the audience who were going to give testimony on either of the items to please stand and be sworn in by the Deputy Clerk, Debra Sanchez.

Ms. Erin Callahan presented items one and two together. The applicant's name is Development Managing Consultants, and the property owner is Sivage Community Development, LLC. The applicant is requesting final plat approval to create a 54-lot subdivision and acceptance of infrastructure for maintenance. The proposed use is for single family residential dwellings in a master planned community. This is district two - Councilman Gino Romero. The current zoning is S-U, FEMA flood zone X and shaded X. This was published in the Valencia County News Bulletin on December 22, 2022, and certified mail was sent out to adjacent property owners. The Community Development Department has received 0 calls or letter in favor and 0 calls or letters in opposition of this request. The Development Review Committee met regarding the application on December 9, 2022. The committee did not have any issues with the application as submitted. Staff has reviewed the application and comments were included in the Council's packet. Mayor Griego asked Council if there were any questions - there were none. Mayor Griego asked the audience if there was anyone who wanted to speak either for or against the project. Mr. Sheldon Greer and Mr. Steve Hernandez both spoke in favor of project. Mayor Griego asked for a motion to close the public hearing process and return to regular council meeting.

APPROVAL: Motion to approve
MOVED: Councilman Ortiz
SECONDED: Councilman Runyon
CARRIED: Motion passed on a vote of **4 (Councilman Romero - yes; Councilman Ortiz - yes; Councilman Runyon - yes; Councilman Munoz - yes) FOR AND 0 AGAINST.** 6:15PM