

**VILLAGE OF LOS LUNAS  
REGULAR COUNCIL MEETING AGENDA  
THURSDAY, JULY 22, 2021 – 6:00 PM  
COUNCIL CHAMBERS - 660 MAIN STREET  
LOS LUNAS, NM 87031**

**ATTENTION:**

While we are in compliance and following NMDOH guidelines - we are now conducting council meetings in the Council Chambers located in the Administration Building. We are also streaming our meetings live via Webex. You may connect with codes that are available on our website ([www.loslunasnm.gov](http://www.loslunasnm.gov)) and/or <https://www.loslunasnm.gov/meeting>. *Please note: Social distancing will still be practiced – facemasks are required for those who are not yet fully vaccinated.*

**PLEASE TURN OFF OR MUTE ALL ELECTRONIC DEVICES DURING MEETING**  
**YOUR COOPERATION IS APPRECIATED**

- CALL MEETING TO ORDER.
- PLEDGE OF ALLEGIANCE.
- APPROVAL OF AGENDA.
- PUBLIC INPUT FORUM.

**DANIELLE CASEY**

**1. 2021 AND BEYOND: ALBUQUERQUE ECONOMIC DEVELOPMENT INC. STRATEGIC PLAN OVERVIEW AND UPDATE.**

**TAB 1.**

**ACTION REQUESTED OF COUNCIL:**  
**INFORMATIONAL PURPOSES ONLY.**

**BACKGROUND AND RATIONALE:**

Albuquerque Economic Development Inc. has recently completed a 5-year Strategic Plan for its work related to service of the four-county metropolitan statistical area. President Casey would like to present the key elements of this strategy, the research and process behind its development, and outline immediate and longer term next steps in plan implementation. The plan and related information may be viewed at [www.ABQ.org/2021Strategy](http://www.ABQ.org/2021Strategy).

**ERIN CALLAHAN**

**2. DEDICATION OF INFRASTRUCTURE FOR MAINTENANCE FOR LEGACY AT SIERRA VISTA PHASE 1.**

**TAB 2.**

**ACTION REQUESTED OF COUNCIL:**  
Approve or disapprove.

**BACKGROUND AND RATIONALE:**

Isaacson & Arfman, Inc, acting agent for Double M Properties, Inc and Sierra Vista Los Lunas LLC, has requested the public infrastructure be accepted for maintenance in Legacy at Sierra Vista Phase 1 within legal descriptions Subd: SIERRA VISTA Tract: B T: 7N R: 1E 37.17 ACRES Plat M-425; Subd: SIERRA VISTA Tract: C S: 24 T: 7N E: 1E 2.18 ACRES PLAT M-425; Subd: SIERRA VISTA Tract: D S:24 T: 7N R: 1E 25.64 ACRES PLAT M-425; and Subd: SIERRA VISTA Tract: F S: 23 T: 7N R: 1E 53.70 ACRES Plat M-425.

**MICHAEL JARAMILLO**

**3. RESOLUTION 21-16 – SUBMIT FY 2022 COOP AWARD FUNDING RESOLUTION.**

**TAB 3.**

**ACTION REQUESTED OF COUNCIL:**  
Approve or disapprove.

**BACKGROUND AND RATIONALE:**

The Village of Los Lunas is required to obtain a resolution in support of a recent New Mexico Highway and Transportation Department (NMDOT) Cooperative Project (COOP) award of \$90,000. The Village of Los Lunas will be required to match 25% of the total cost of the project (\$30,000) for the total project cost of \$120,000. The scope of the work is intended to improve the roadway condition of Entrada Drive between Camelot Blvd and Gomez Drive.

**MICHAEL JARAMILLO**

**4. RESOLUTION 21-17 – SUBMIT FY 2022 MAP AWARD FUNDING RESOLUTION.**

**TAB 4.**

**ACTION REQUESTED OF COUNCIL:**  
Approve or disapprove.

**BACKGROUND AND RATIONALE:**

The Village of Los Lunas is required to obtain a resolution in support of a recent New Mexico Highway and Transportation Department (NMDOT) Municipal Arterial Project (MAP) award of \$395,229.00. The Village of Los Lunas will be required to match 25% of the total cost of the project (\$131,743.00) for the total project cost of \$526,972.00. The scope of the work is intended to improve the roadway condition of South Los Lentes from Main Street to Aspen Road.

**MICHAEL JARAMILLO**      **5. MEMORANDUM OF AGREEMENT (MOA) – REFUSE REMOVAL FOR LOS LUNAS SCHOOL DISTRICT.**  
**TAB**      **5.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

The Los Lunas School District would like to continue with the 2021-2022 MOA for “Refuse Removal at the Los Lunas School Sites”. The purpose of this agreement is to provide refuse removal to the school sites listed within the MOA for a period of one (1) year. Due to no changes within the refuse services being requested the Public Works Department has submitted a no increase to the new MOA between the Village of Los Lunas and Los School District.

**MICHAEL JARAMILLO**      **6. AMERICAN RESCUE PLAN ACT.**  
**TAB**      **6.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

On March 11, 2021, President Biden signed the American Rescue Plan Act (ARP) to provide relief to state and local governments, with \$130 billion going directly to cities and counties. New Mexico cities and counties should receive approximately \$526 million in ARP funds. The Village of Los Lunas was notified on July 8, 2021 we would receive \$3,971,806.00. The Public Works Department is suggesting the use of these ARP funds to be allocated to help fund the Central NM Rail Park Sewer Line Extension and the design and construction of Carson Park Phase II water, sewer, storm water and ADA sidewalks.

**CHARLENE ASHBURN**      **7. PROPOSED REVISION TO MUNICIPAL CODE SECTION 2.28.120(L) – TUITION REIMBURSEMENT.**  
**TAB**      **7.**

**ACTION REQUESTED OF COUNCIL:**

**FOR INFORMATION PURPOSES ONLY.**

**BACKGROUND AND RATIONALE:**

The Village currently offers a tuition reimbursement benefit to eligible employees for eligible tuition expenses. The current ordinance requires employees to repay a percentage of any tuition reimbursement they have received if they voluntarily leave their employment within one (1) year of the last date of reimbursement, according to a sliding scale. If eventually approved, this Ordinance revision will establish a two (2) year period for repayment of any tuition reimbursed instead of a one (1) year period, with appropriate percentages for repayment. If, within two (2) years of receiving tuition reimbursement pursuant to this Ordinance, the employee either quits their employment with the Village, or is terminated from their employment with the Village, in accordance with the approved schedule, the Village can deduct the percentage amount of the reimbursed tuition owed to the Village from the employee’s final paycheck, and pursue other alternative methods of the collection of the percentage amount of the reimbursed tuition owed to the Village, or both.

**REBEKAH KLEIN**      **8. RESOLUTION 21-18 – FY 2021 FINAL BUDGET ADJUSTMENTS.**  
**TAB**      **8.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

A final budget review of expenditure and revenue accounts for FY 2021 requires budget increases due to additional revenues, expenses and changes.

**REBEKAH KLEIN**      **9. RESOLUTION 21-19 – FY 2021 FOURTH QUARTER FINANCIAL REPORT FOR PERIOD ENDING JUNE 30, 2021.**

**TAB**      **9.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

DFA requires approval of the 4<sup>th</sup> Quarter Financial Report for FY 2021, from the governing body of the Village. The FY 2021 4<sup>th</sup> quarter financial summarizes all revenue and expenditures, budget adjustment requests, investments and roll forward cash balances for FY 2021.

**REBEKAH KLEIN**

***10. RESOLUTION 21-20 – A RESOLUTION ADOPTING THE FY 2022 REVENUE AND EXPENDITURE BUDGET FOR THE VILLAGE OF LOS LUNAS.***

**TAB 10.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

The presentation of the final budget accompanies this resolution. The final budget was developed through the cooperation of all user departments, elected officials, and the budget staff. The final budget has been developed in accordance with all state statues and guidelines developed and administered by the State of New Mexico Department of Finance and Administration. State law requires that budgets approved by DFA be made part of the minutes of the governing body. The final budget is presented before Council for their approval and submission to DFA by the deadline of July 31, 2021.

**11. EXECUTIVE SESSION – pursuant to NMSA 1978 Section 10-15-1(H), the following matters may be discussed in closed session:**

**TAB 11.**

- a) Hire FT Assistant Water/Sewer Supervisor – Water/Sewer Division / Public Works Department.
- b) Discussion of offer made by the Phillips Family Trust to resolve the lawsuit of the Phillips Family Trust v. Village of Los Lunas, et. Al, Cause No. D-1314-CV-2018-01251. Approve, Disapprove or make a counteroffer to their offer.

***12. APPROVAL OF MINUTES.***

**TAB 12.**

- a) Minutes from July 8, 2021, Council Meeting.

***13. ADJOURNMENT.***

***If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Deputy Clerk five (5) days prior to council meeting at 839-3840.***