



VILLAGE OF LOS LUNAS  
REGULAR COUNCIL MEETING AGENDA  
THURSDAY, JULY 20, 2023 – 6:00PM  
COUNCIL CHAMBERS – 660 MAIN STREET  
LOS LUNAS, NM 87031

**ATTENTION:**

Village Council meetings are also streamed live via **Microsoft TEAMS**. You may connect with codes that are available on our website ([www.loslunasnm.gov](http://www.loslunasnm.gov)) and/or <https://www.loslunasnm.gov/meeting>.

**PLEASE TURN OFF OR MUTE ALL ELECTRONIC DEVICES DURING THE MEETING. YOUR COOPERATION IS APPRECIATED.**

The Village of Los Lunas Council is pleased to have residents of the community take time to attend Village Council Meetings. Attendance and participation is encouraged. Individuals wishing to be heard during Public Input and Public Hearing proceedings are encouraged to be prepared and will be **limited to three (3) minutes** in order to allow everyone the opportunity to be heard. **PUBLIC COMMENTS ARE EXPECTED TO BE CONSTRUCTIVE AND DEVOID OF CHARACTER ASSASSINATION.** Questions raised on non-agenda items may be answered at a later date in order to facilitate proper research. Written comments are welcome and should be given to the Village Administrator prior to the start of the meeting. Written materials will not be accepted during regular agenda items in the interest of time.

- ◆ **CALL MEETING TO ORDER.**
- ◆ **PLEDGE OF ALLEGIANCE.**
- ◆ **APPROVAL OF AGENDA.**
- ◆ **PUBLIC INPUT FORUM.**

**ERIN CALLAHAN**

**TAB**

**1. APPOINTMENT OF PLANNING AND ZONING COMMISSIONER FOR DISTRICT 1.**

**1.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

The Planning and Zoning Commission has a vacancy for District 1, due to redistricting. Michael Doyle, a resident of District 1, has expressed interest in serving on the Commission.

**MICHAEL JARAMILLO**

**TAB**

**2. 2025-2029 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP).**

**2.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

The State of New Mexico Department of Finance and Administration requires a Resolution of Approval from the Governing Body to be submitted with the final 2025-2029 Infrastructure Capital Improvement Plan (ICIP). The Governing Body will review and discuss potential projects within the ICIP plan. In addition, discuss the top five (5) projects.

**ERIN CALLAHAN**

**TAB**

**3. ORDINANCE 276-2023-01 – AN ORDINANCE PERMITTING A ZONE CHANGE OF A DESIGNATED AREA WITHIN THE MUNICIPALITY OF LOS LUNAS, COUNTY OF VALENCIA, STATE OF NEW MEXICO.**

**3.**

**ACTION REQUESTED OF COUNCIL:**

**PUBLIC HEARING.** Remove from tabled status (tabled 7/6/23). Approve or disapprove.

**BACKGROUND AND RATIONALE:**

Angel and Berenice Cabrera have applied for a zone change from R-1 to C-1 for the property described as Subd: Roberts Sub Div Lot: 8 0.44 Acre, with a street address of 7 Roberts Cir NE, for the purpose of allowing multi-family apartments within the requested zone, C-1.

**ERIN CALLAHAN**

**TAB**

**4. DESIGNATED USE PERMIT FOR 7 ROBERTS CIRCLE NE.**

**4.**

**ACTION REQUESTED OF COUNCIL:**

**PUBLIC HEARING.** Remove from tabled status (tabled 7/6/23). Approve or disapprove.

**BACKGROUND AND RATIONALE:**

Angel and Berenice Cabrera have applied for a Designated Use Permit for the property described as Subd: Roberts Sub Div Lot: 8 0.44 Acre, with a street address of 7 Roberts Cir NE, for the purpose of allowing multi-family apartments.

**ERIN CALLAHAN**

**TAB**

**5. ORDINANCE 276-2023-03 – AN ORDINANCE PERMITTING A ZONE CHANGE OF A DESIGNATED AREA WITHIN THE MUNICIPALITY OF LOS LUNAS, COUNTY OF VALENCIA, STATE OF NEW MEXICO.**

**5.**

**ACTION REQUESTED OF COUNCIL:**

**PUBLIC HEARING.** Approve or disapprove.

**BACKGROUND AND RATIONALE:**

Lucille M. Aragon, representing La Luz del Mundo Church, has applied for a zone change from S-U to R-1 for the property described as Subd: Land of Samuel & Lucille Aragon Jr Tract: A Map 70 .26 AC 2009 Rev B-5-23, with street addresses of 3479 Main St SE and 3481 Main St SE, for the purpose of allowing residential uses within the requested zone, R-1.

**ERIN CALLAHAN**

**TAB**

**6. DESIGNATED USE PERMIT FOR 3479 MAIN ST. SE AND 3481 MAIN ST. SE.**

**6.**

**ACTION REQUESTED OF COUNCIL:**

**PUBLIC HEARING.** Approve or disapprove.

**BACKGROUND AND RATIONALE:**

Lucille M. Aragon, representing La Luz del Mundo Church, has applied for a Designated Use Permit for the property described as Subd: Land of Samuel & Lucille Aragon Jr Tract: A Map 70 .26 AC 2009 Rev B-5-23, with street addresses of 3479 Main St SE and 3481 Main St SE, for the purpose of allowing an accessory apartment in a requested R-1 zone.

**ERIN CALLAHAN**

**TAB**

**7. ORDINANCE 276-2023-04 – AN ORDINANCE PERMITTING A ZONE CHANGE OF A DESIGNATED AREA WITHIN THE MUNICIPALITY OF LOS LUNAS, COUNTY OF VALENCIA, STATE OF NEW MEXICO.**

**7.**

**ACTION REQUESTED OF COUNCIL:**

**PUBLIC HEARING.** Approve or disapprove.

**BACKGROUND AND RATIONALE:**

Henry L. Perea has applied for a zone change from M-H to A-R for the property described as Tract: 19E S: 33 T: 7N R: 2E, for the purpose of establishing consistent zoning for the property. The property is located south of 1604 Juan Perea Rd SE.

**GREGORY D. MARTIN**

**TAB**

**8. RESOLUTION 23-13 – A RESOLUTION ADOPTING THE FY 2024 REVENUE AND EXPENDITURE (FINAL) BUDGET FOR THE VILLAGE OF LOS LUNAS.**

**8.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

The presentation of the FY 2024 final budget accompanies this resolution. The FY 2024 final budget was developed through the coordination of all user departments, elected officials, and the budget staff. The FY 2024 budget has been developed in accordance with all state statutes and guidelines developed and administered by the State of New Mexico Department of Finance and Administration (DFA). State law requires that budgets, approved by DFA be made part of the minutes of the Governing Body. The FY 2024 final budget is presented before the Council for their approval and submission to DFA by the deadline of July 31, 2023.

**CHERYL CATES**

**TAB**

**9. RESOLUTION 23-14 –FY 2023 FINAL BUDGET ADJUSTMENTS.**

**9.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

A final budget review of expenditure and revenue accounts for FY 2023 requires department budget increases due to changes in revenue estimates and expenditures.

**CHERYL CATES**

**TAB**

**10. RESOLUTION 23-15 – FY 2023 FOURTH QUARTER FINANCIAL REPORT FOR PERIOD ENDING JUNE 30, 2023.**

**10.**

**ACTION REQUESTED OF COUNCIL:**

Approve or disapprove.

**BACKGROUND AND RATIONALE:**

DFA requires approval of the fourth quarter financial report for FY 2022, from the governing body of the Village. The FY 2023 fourth quarter financial summarizes all revenue and expenditures, budget adjustment requests, investments and roll forward cash balances for FY 2023.

**11. EXECUTIVE SESSION – pursuant to NMSA 1978 Section §10-15-1(H), the following matters may be discussed in closed session:**

**TAB**

**11.**

- a)** Hire FT Streets Laborer – Streets Division / Public Works Department.
- b)** Hire FT Senior Economic Developer – Community Development Department.
- c)** Hire FT Code Enforcement Officer – Code Enforcement Division / Community Development Department.
- d)** Hire FT Recreation Coordinator – Parks and Recreation Department.

**12. APPROVAL OF MINUTES.**

**TAB**

**12.**

- a)** Minutes from July 6, 2023, Council Meeting.

**13. ADJOURNMENT.**

**If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Deputy Clerk five (5) days prior to council meeting at 839-3840.**