



VILLAGE OF LOS LUNAS

APPLICATION FOR WATER/SEWER/REFUSE SERVICE

P.O. BOX 1209 660 MAIN ST NW

LOS LUNAS, NM 87031

Small Community. Big Possibilities

PHONE: 505-839-3841 FAX: 505-352-3599

APPLICANT INFORMATION for BUSINESS/COMMERCIAL ACCOUNTS

Company Name: (Please print)

OFFICE USE ONLY:

Application date:

BUSINESS PHONE:

CELL NUMBER:

Current Bus Lic# \_\_\_\_\_ (if appli.)

SERVICE ADDRESS:

Trash ONLY Y  N  If yes:

Mailing Address: (If different from above)

Can/Bin Size \_\_\_\_\_

Have you had previous service with the Village of Los Lunas? Yes  No

Bulk Meter Only  (attach Bulk Meter Application)

If yes, previous address and Business name on account:

Emergency Contact Name:

Phone Number:

Type of Account: Owner  Lessee

Please provide the following: Property ownership Papers / Lease or Rental Agreement

Name of Property Owner/Manager/Mortgage Co:

Phone Number:

PLEASE READ THE FOLLOWING TERMS OF APPLICATION AND SERVICE

- 1. Meter Deposit Fees: To establish a water, sewer and/or garbage account, every customer shall complete an application with the Village of Los Lunas Utility Division in a timely manner. All new commercial accounts shall provide a deposit of one hundred dollars (\$100.00) for services, twenty-one hundred fifty dollars (\$2000.00 + \$150.00 connection fee) for bulk meters, and one hundred dollars (\$100.00) for approved trash only services.
2. Payment Due: All bills for service are due on the 1st day of the month; payments received after the ninth day of the month will be considered in arrears and subject to late fees of 10% of the balance owing.
3. Reconnection Charges: Any customer whose service is disconnected for nonpayment will be required to pay a reconnection fee of fifteen dollars (\$15.00) in addition to all other fees and charges before being reconnected to the utility.
4. Tampering Charges: Any customer in violation of Ordinance 13.04.080 tampering with the meter will be assessed a fine of not less than one hundred fifty dollars (\$150.00) or no more than five hundred dollars (\$500.00) per day.
5. Returned Check Charge: Any payment method returned for any reason will be assessed a twenty-five dollar (\$25.00) service charge! You will be required to pay the amount of the returned item plus the returned item fee in cash or by money order. (Returned checks cannot be redeposited! If notice of three checks have been returned, checks will no longer be accepted as payment on the account.)
6. Trash: Please contact The Utility Division for bin cost and lease options available. ORD.8.12.090 D
7. Sewer: Charges for sewer are based on the billed amount of water usage each month. ORD 13.08.120 C.
8. Final Bills: It is the responsibility of the account holder to advise the Village Utility Billing Division 10 days prior to vacating the premises of the business to generate a final bill to close the account. Your deposit will be applied to your final bill. All final bills are due upon receipt.

I have read and agree to the terms of application (Please initial)

Refer to ORD Chapter 13.04 for complete terms and conditions

APPLICANT SIGNATURE:

OFFICE USE ONLY

Meter Number

Reading

Fees Paid \$

Account Number

Receipt Number

Service Address